



CITY FINANCE AND GOVERNANCE COMMITTEE

Agenda and Reports

for the meeting on

Tuesday, 21 July 2026

at 5.30 pm

in the Colonel Light Room, Adelaide Town Hall

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Our Adelaide.
Bold.
Aspirational.
Innovative.

CITY FINANCE AND GOVERNANCE COMMITTEE
Meeting Agenda, Tuesday, 21 July 2026, at 5.30 pm

Members – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith

Councillor Dr Siebentritt (Chair)

Councillor Maher (Deputy Chair)

Acting Lord Mayor, Councillor Noon and Councillors Abrahimzadeh, Cabada, Couros, Davis, Freeman,
Giles, Martin and Snape

Agenda

Item	Pages
1. Acknowledgement of Country	
At the opening of the City Finance and Governance Committee meeting, the Chair will state:	
‘The City of Adelaide acknowledges the Kaurna People of the Adelaide Plains as the Traditional Custodians of the land on which we meet today.	
We acknowledge and honour their spiritual and cultural stewardship of this Country and recognise their deep and enduring relationship with its lands, waters, the sky, and all living things.	
We pay our respects to Kaurna Elders past and present and recognise the important role of emerging leaders in sustaining and strengthening culture.’	
2. Apologies and Leave of Absence	
Leave of Absence -	
The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith	
3. Confirmation of Minutes - 16/6/2026	
That the Minutes of the meeting of the City Finance and Governance Committee held on 16 June 2026, be taken as read and be confirmed as an accurate record of proceedings.	
View public 16 June 2026 Minutes here .	
4. Declaration of Conflict of Interest	
5. Deputations	
6. Workshops	
6.1 2026/27 to 2035/36 Long Term Financial Plan (LTFP)	4 - 49
7. Reports for Recommendation to Council	
7.1 Council Member Behavioural Policy Review	50 - 53
7.2 Review of Council Delegations	54 - 261
8. Reports for Noting	
Nil	
9. Exclusion of the Public	262 - 264
In accordance with sections 90(2), (3) and (7) of the <i>Local Government Act 1999</i> (SA) the City Finance and Governance Committee will consider whether to discuss in confidence the reports contained within section 10 of this Agenda.	

10.	Confidential Reports for Recommendation to Council	
10.1	Delegation to Award Variation to Contract (Torrens Weir Gate Refurbishment) [S90(3) (b), (d)]	265 - 270
11.	Closure	

2026/27 to 2035/36 Long Term Financial Plan (LTFP)

Strategic Alignment - Our Corporation

Public

Tuesday, 21 July 2026

**City Finance and Governance
Committee**

Presenter:

Mitchel Woods, Associate
Director Finance & Procurement

PURPOSE OF WORKSHOP

The workshop outlines the roadmap for updating the 2026/27 Long Term Financial Plan (LTFP).

The LTFP is one of the City of Adelaide's key strategic management plans and is required to be updated annually. This workshop outlines its underpinning parameters, assumptions and the levers available to influence financial outcomes. The presentation includes core content for discussion in the workshop in addition to pre-reading towards the end of the presentation.

With the feedback on the assumptions, Administration can build the draft LTFP for Committee review on 28 August, with a view to public consultation.

KEY QUESTIONS

What observations do Council Members have regarding:

- proposed assumptions guiding the drafting of the LTFP?

- END OF REPORT -

Our Corporation

2026/27 to 2035/36 Long
Term Financial Plan (LTFP)

Roadmap including
Key Assumptions,
Parameters, Levers

21 July 2026
Anthony Spartalis
Chief Operating Officer

2026/27 LTFP Roadmap

Date	Forum	Role	Topic
12-Jun	ARC (Workshop)	Discuss	Building the LTFP Roadmap + High level parameters and projections (current LTFP)
21-Jul	CFG (workshop)	Discuss	LTFP Roadmap, Assumptions, Parameters and Levers
14-Aug	ARC (Report)	Endorse	Draft LTFP
18-Aug	CFG (Report)	Endorse	Draft LTFP for Consultation
25-Aug	Council	Approve	Draft LTFP for Consultation
26-Aug	Begin Public Consultation	Consultation	21 days public consultation ends (Strategic Management document)
15-Sep	End Public Consultation	Consultation	21 days public consultation ends (Strategic Management document)
22-Sep	Council (Report)	Note	LTFP consultation feedback
20-Oct	CFG (Report)	Endorse	Final 2026/27 LTFP
27-Oct	Council (Report)	Adopt	Adopt Final 2026/27 LTFP

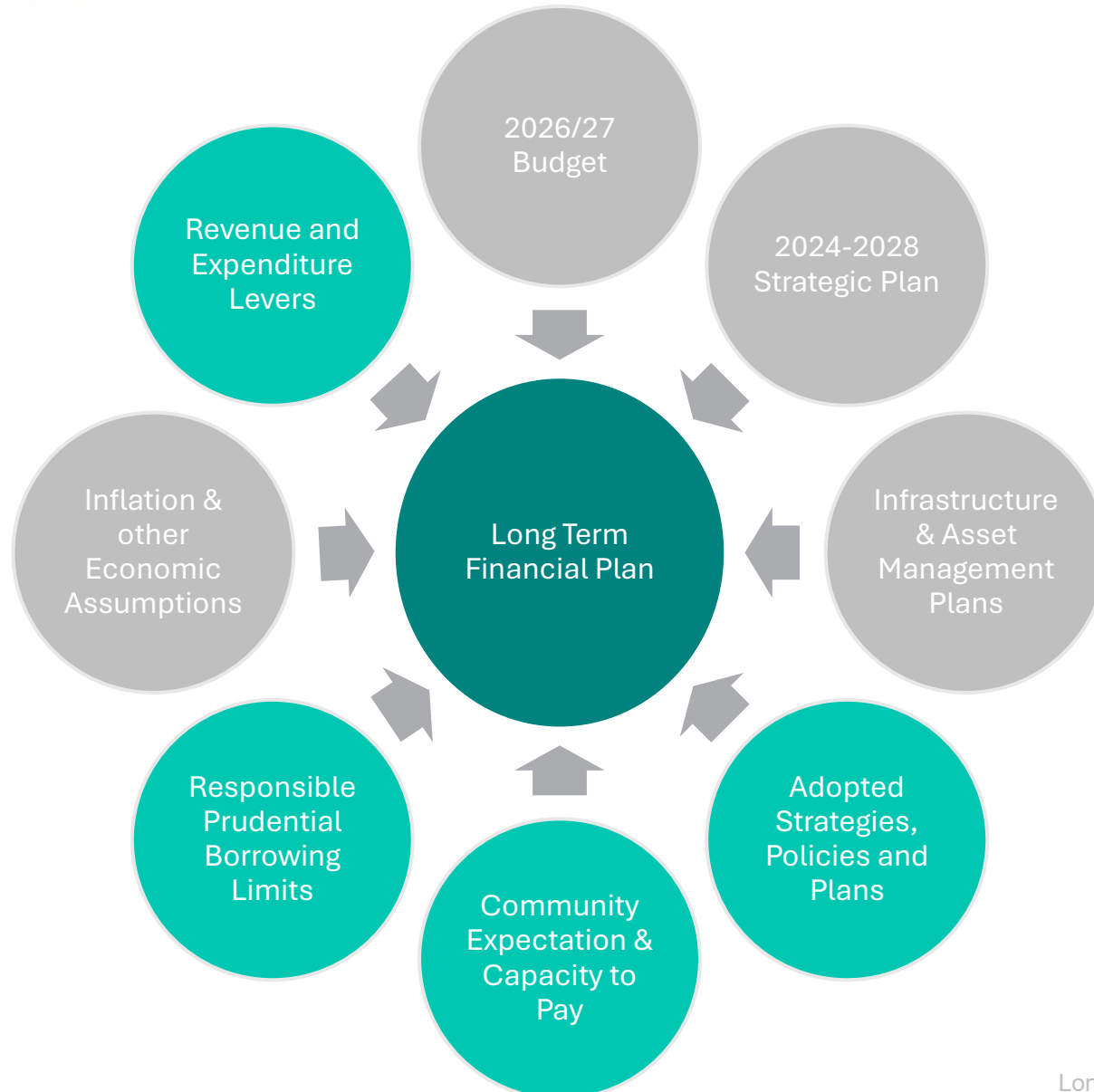
1. S122 of the *Local Government Act 1999* (SA) requires Council to develop and adopt a 10-year LTFP and Asset Management Plans
2. S122(4) requires the LTFP to be reviewed on an annual basis and that under s122(6) Council must undertake public consultation in relation to the review

Key Discussion Points

What are
Committee
Members'
views...

on the
assumptions
proposed in the
LTFP?

Basis of Preparation



Level of Influence:

- Not changeable for 26/27 LTFP process
- Controllable lever within the short/medium term

The 4 Funding Elements

Four areas to be funded, consistent with the budget:

- Operating Budget (including Operating Activities)
- Strategic Projects
- Asset Renewal Capital Program
- New and Upgrade Capital Program

**The LTFP sets the parameters for the
Annual Business Plan & Budget**

Key assumptions:

- Maintaining existing service delivery (as per 2026/27 budget)
- Maintaining appropriate operating surplus
- Aligning revenue increases with expenditure growth
- Inflation & interest charges
- Asset depreciation

Inflation & Interest Rates

FEEDBACK

Adopted 2025/26 to 2034/35 LTFP

Rate %	2026-27 Budget	2027-28 Plan	2028-29 Plan	2029-30 Plan	2030-31 Plan	2031-32 Plan	2032-33 Plan	2033-34 Plan	2034-35 Plan	2035-36 Plan
CPI (SA)	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	
Interest Rate	4.65%	4.45%	4.45%	4.45%	4.45%	4.45%	4.45%	4.45%	4.45%	

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Current Assumption

Rate %	2026-27 Budget	2027-28 Plan	2028-29 Plan	2029-30 Plan	2030-31 Plan	2031-32 Plan	2032-33 Plan	2033-34 Plan	2034-35 Plan	2035-36 Plan
CPI (SA)	3.50%	2.80%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Interest Rate	5.85%	5.60%	5.35%	5.10%	4.85%	4.75%	4.75%	4.75%	4.75%	4.75%
LGPI - Capital	3.50%	3.00%	3.00%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

Source: CPI (South Australia Centre for Economics and RBA Inflation target midpoint), Interest Rate (Official Cash Rate forecast plus LGFA margin), LGPI – Capital (South Australia Centre for Economics to 2028/29 then CPI)

Targeted Operating Surplus

FEEDBACK

The Targeted Operating Surplus incorporates funding:

- Operations, Strategic Projects, and Asset Renewals
- Debt Servicing – new and existing
- 1.5% funding for community buildings in the Park Lands (inclusive of renewal and new and upgrade)

Rate revenue growth from new developments contributes to the surplus and forms part of the targeted position.

**Operating Surpluses need to be maintained
to ensure financial sustainability**

Operating Surplus

FEEDBACK

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\$'000s	2026-27 Plan	2027-28 Plan	2028-29 Plan	2029-30 Plan	2030-31 Plan	2031-32 Plan	2032-33 Plan	2033-34 Plan	2034-35 Plan	2035-36 Plan
Income										
Rates Revenues	165,626	176,443	184,080	192,043	200,321	209,280	217,538	226,123	235,048	244,327
Fees and Charges	98,334	97,660	100,290	102,992	105,769	108,622	111,554	114,566	117,662	120,844
Grants, Subsidies and Contributions	4,717	4,993	4,818	4,273	4,379	4,489	4,601	4,716	4,834	4,955
Other Income	1,104	1,135	1,163	1,192	1,222	1,253	1,284	1,316	1,349	1,383
Total Income	269,781	280,231	290,352	300,500	311,691	323,644	334,977	346,721	358,893	371,509
Expenses										
Employee Costs	97,796	96,046	99,019	101,495	104,032	106,633	109,299	112,031	114,832	117,703
Materials, Contracts & Other Expenses	91,285	87,894	92,334	96,953	101,758	106,757	111,956	117,363	122,986	128,833
Sponsorships, Contributions and Donations	6,870	7,286	7,480	7,652	7,858	8,039	8,255	8,446	8,672	8,874
Depreciation, Amortisation & Impairment	66,075	70,402	73,283	76,472	79,114	81,023	82,971	84,969	87,028	89,163
Finance costs - ROU Assets	2,462	2,462	2,462	2,462	2,462	2,462	2,462	2,462	2,462	2,462
Interest Cost on borrowings	317	3,070	6,096	6,539	6,551	6,941	7,628	7,554	6,940	6,073
Total Expenses	264,805	267,161	280,675	291,573	301,776	311,855	322,571	332,825	342,920	353,108
Operating Surplus / (Deficit)	4,976	13,070	9,677	8,928	9,915	11,789	12,406	13,896	15,973	18,401

Rate revenue increases are based on the following:

- CPI
- Asset Renewal Funding Ratio increase (over 8 years to 2031/32)
- Asset Renewal Repair Fund (over 3 years to 2027/28)
- Growth from new developments

Rate revenue increases are needed to sustainably fund asset renewals and services

Rate Revenue



FEEDBACK

General Rates (Net of rebates) \$'000s	2026-27		2027-28		2028-29		2029-30		2030-31		2031-32		2032-33		2033-34		2034-35		2035-36	
	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%
General Rates Revenue - Base	148,400		158,893		169,543		177,029		184,816		192,912		201,687		209,754		218,145		226,870	
General Rates Increase (CPI)	4,452	3.0%	4,449	2.8%	4,239	2.5%	4,426	2.5%	4,620	2.5%	4,823	2.5%	5,042	2.5%	5,244	2.5%	5,454	2.5%	5,672	2.5%
Asset Renewal Repair Fund (exc ARFR Increase)	3,110	2.1%	3,110	2.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Asset Renewal Funding Ratio Increase	705	0.5%	704	0.4%	704	0.4%	705	0.4%	704	0.4%	1,058	0.5%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
General Rates Revenue (excluding Growth)	156,667	5.6%	167,156	5.2%	174,486	2.9%	182,160	2.9%	190,140	2.9%	198,793	3.0%	206,729	2.5%	214,998	2.5%	223,598	2.5%	232,542	2.5%

Rates Revenue Growth \$'000s	2026-27		2027-28		2028-29		2029-30		2030-31		2031-32		2032-33		2033-34		2034-35		2035-36	
Growth	2,226	1.5%	1,112	0.7%	2,543	1.5%	2,655	1.5%	2,772	1.5%	2,894	1.5%	3,025	1.5%	3,146	1.5%	3,272	1.5%	3,403	1.5%
Central Market Arcade	0	0.0%	1,275	0.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Rates Revenue Growth	2,226	1.5%	2,387	1.5%	2,543	1.5%	2,655	1.5%	2,772	1.5%	2,894	1.5%	3,025	1.5%	3,146	1.5%	3,272	1.5%	3,403	1.5%

Total General Rates (including Growth)	158,893	7.1%	169,543	6.7%	177,029	4.4%	184,816	4.4%	192,912	4.4%	201,687	4.5%	209,754	4.0%	218,145	4.0%	226,870	4.0%	235,945	4.0%
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Other Rates \$'000s	2026-27		2027-28		2028-29		2029-30		2030-31		2031-32		2032-33		2033-34		2034-35		2035-36	
Regional Landscape Levy	1,785		1,835		1,881		1,928		1,976		2,025		2,076		2,128		2,181		2,236	
Rundle Mall Management Levy	4,232		4,350		4,459		4,571		4,685		4,802		4,922		5,045		5,171		5,301	
Total Other Rates	6,017		6,185		6,340		6,499		6,661		6,828		6,998		7,173		7,353		7,536	

Other \$'000s	2026-27		2027-28		2028-29		2029-30		2030-31		2031-32		2032-33		2033-34		2034-35		2035-36	
Fines and Interest on Overdue Rates	675		694		711		729		747		766		785		805		825		845	
Building Upgrade Finance	41		21		0		0		0		0		0		0		0		0	
Total Other Rates	716		714		711		729		747		766		785		805		825		845	

Total Rates Revenue	165,626		176,443		184,080		192,043		200,321		209,280		217,538		226,123		235,048		244,327	
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Fees and Charges

Financial Principle: Fees and charges reflect cost of services provided

Fees and Charges increase based on the following:

- Escalate, on average, in line with CPI
- Known changes in levels of activity are reflected e.g. Central Market Expansion

**Fees and Charges reflect to cost of
services provided**

Grants, Subsidies and Contributions

Grants, subsidies and contributions are income received from Federal and State governments to fund operations and strategic projects.

Annual grants, subsidies and contributions are assumed to continue for the duration of the LTFP at current levels, indexed in line with CPI, unless agreements are known to expire or change.

Where grants, subsidies and contributions are for specific projects or related to specific events, they will be recognised in the LTFP in line with the relevant accounting standards.

**Grants, Subsidies and Contributions are only
recognised once awarded**

Service Delivery

Financial Principle: Continue to deliver a minimum of the current suite of services and asset maintenance, indexed in line with Consumer Price Index (CPI)

Financial Principle: New or enhanced services, assets or maintenance requiring an increase in operating costs are to be funded from the adjustment of priorities, rate revenue or other revenue increases, and/or through savings

Service Delivery increases based on the following:

- Escalate, on average, in line with CPI
- Known changes are reflected e.g. One-Market Expansion and North Adelaide Golf Course
- Employee costs increase in line with Strategic Resource Plan and Enterprise Agreement outcomes
- Depreciation increases in line with asset valuations and new asset additions
- Finance costs reflect the interest costs of servicing debt, in line with projected interest rates

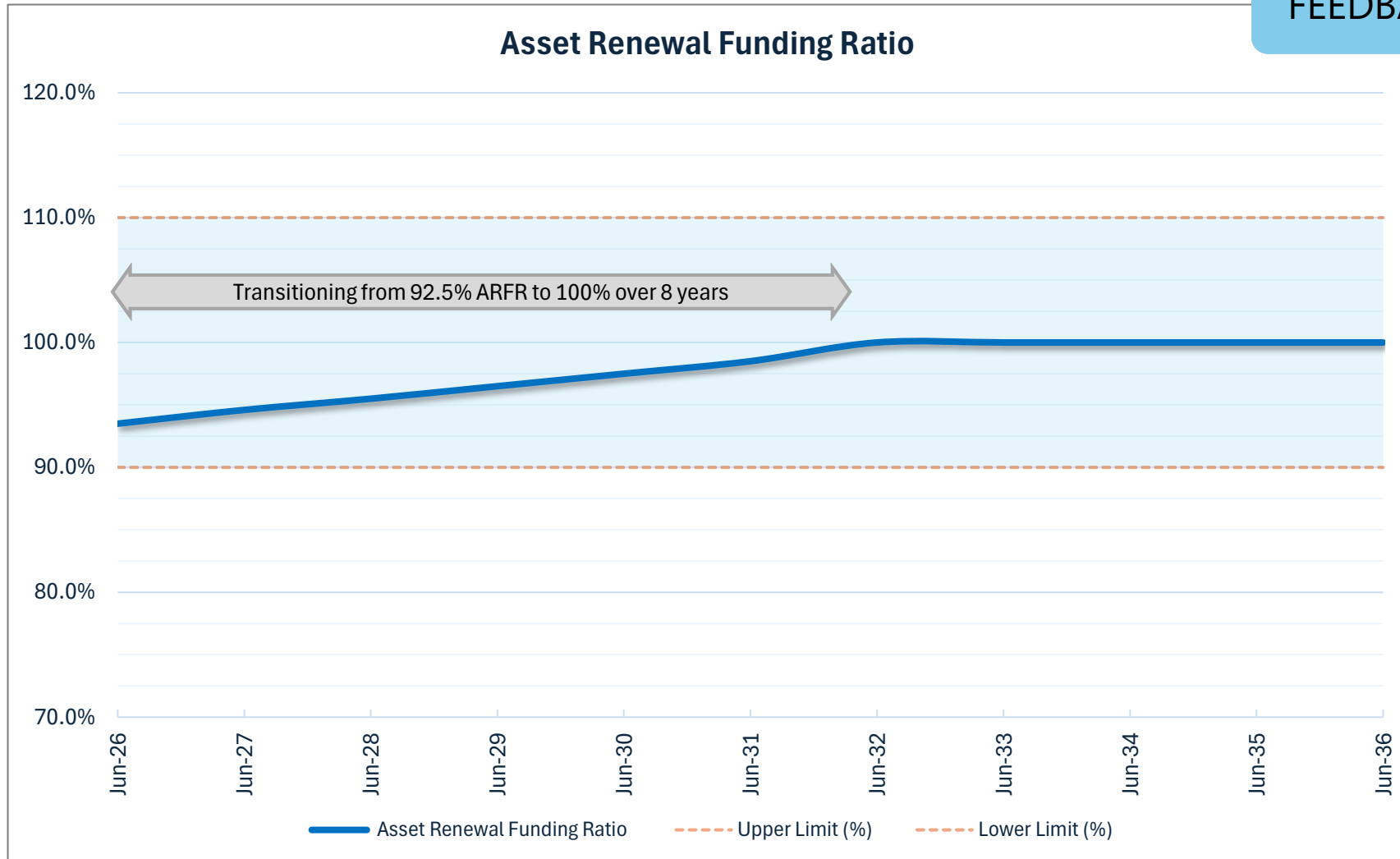
Service Delivery reflects the needs of the community

Key considerations/actions:

- Continue transitioning Asset Renewal Funding Ratio (ARFR) to 100% over an 8-year period ending in 2031/32
- Update Asset Management Plans to incorporate timing of Main Streets and asset conditions
- Confirm funding assumptions for significant renewals
- Plant and Fleet Asset Management Plan.

Asset Renewal Funding Ratio (ARFR)

FEEDBACK



Asset Management Plans (AMPs)

- Revised **unindexed** 10-Year forecast based on an adjusted AMP to reflect the 8-Year transition is on average, \$77.1m

FEEDBACK

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AMP Renewal Forecasts (\$'000s) *	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36
Buildings	14,329	11,051	11,051	11,051	11,051	11,051	11,051	11,051	11,051	11,051
Lighting & Electrical	5,675	5,470	5,470	5,470	5,470	5,470	5,470	5,470	5,470	5,470
Park Lands & Open Space	1,670	2,973	2,973	2,973	2,973	2,973	2,973	2,973	2,973	2,973
Transport	25,036	30,190	30,190	30,190	30,190	30,190	30,190	30,190	30,190	30,190
Urban Elements	4,693	5,414	5,414	5,414	5,414	5,414	5,414	5,414	5,414	5,414
Water Infrastructure	6,635	9,761	9,761	9,761	9,761	9,761	9,761	9,761	9,761	9,761
Total Infrastructure Renewals	58,038	64,859	64,859	64,859	64,859	64,859	64,859	64,859	64,859	64,859
<i>Plant & Fleet</i>	3,967	5,969	2,954	3,274	1,908	1,392	3,632	3,520	2,471	1,871
<i>IT Equipment</i>	1,309	1,815	1,815	1,815	1,815	1,815	1,815	1,815	1,815	1,815
Plant, Fleet & Equipment Replacement	5,276	7,784	4,769	5,089	3,723	3,207	5,447	5,335	4,286	3,686
Delivery Resources	8,053	8,053	8,053	8,053	8,053	8,053	8,053	8,053	8,053	8,053
Total Renewal & Replacement of Assets	71,367	80,696	77,681	78,001	76,635	76,119	78,359	78,247	77,198	76,598

* Excludes Significant Renewals

Significant Renewals

Current assumptions based on options analysis*:

- Strengthen the Adelaide Bridge (rehabilitate and increase the load capacity for vehicles only e.g. no tram) extending its life by 25-100 years
- Rehabilitate the Torrens Weir Structure and extend its life by 50 years
- Extend Rundle UPark life to 2029/30
- No external grant funding assumed.

Significant Renewals (unindexed)	Financial Year	Total Expenditure (\$'000s)	External Funding (\$'000s)	Net Expenditure (\$'000s)
Adelaide Bridge	2029/30 - 2032/33	17,800	0	17,800
Torrens Weir Structure	2026/27 & 2029/30 - 2032/33	23,183	0	23,183
Rundle UPark	2030/31 – 2031/32	15,600	0	15,600
Total Significant Renewals		56,583	0	56,583

* Outlined in Confidential CEO Briefing to Council 9 September 2025 with expenditure indexed to 2026 dollars

These significant renewals are “once in a generation” projects - funding levers beyond operating revenue alone should be considered:

- Advocacy and external grant funding
- Asset ownership
- Borrowings (fixed principal and interest structure).

**Reconfirm current assumptions to extend,
renew, replace or upgrade**

Council's current adopted LTFP has committed funding to:

- Main Street Revitalisation Upgrades
- Greening Program
- Flinders Street Housing
- 1.5% rates revenue to upgrade buildings in the Park Lands (inclusive of Renewals)
- Assumed forward borrowing commitment of \$17.5m (reduced from \$23.2m)
- Brownhill and Keswick Creek - \$320k annual commitment.

New and Upgraded Assets

FEEDBACK

New and Upgraded Assets \$'000s	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	Total 10 Years
Community Sports Building Redevelopment - Golden Wattle Park / Mirnu Wirra (Park 21 West)	4,422	-	-	-	-	-	-	-	-	-	4,422
Community Sports Building Redevelopment – Mary Lee Park / Tulya Wardli (Park 27B)	4,041	-	-	-	-	-	-	-	-	-	4,041
Community Sports Building Redevelopment – Concept Design	119	-	-	-	-	-	-	-	-	-	119
Upgrade to Park Lands Buildings (1.5% Rates Revenue)		1,901	1,495	1,707	850	811	1,449	3,170	3,296	3,428	18,107
Public Art Action Plan Deliverables	178	458	350	251	87	54	65	60	19	0	1,522
Brown Hill Keswick Creek (Financial Contribution)	320	320	320	320	320	320	320	320	320	320	3,200
Melbourne Street Public Art Commission	214	-	-	-	-	-	-	-	-	-	214
Main Street Revitalisation – Gouger Street	8,912	6,297									15,209
Main Street Revitalisation – Hindley Street	607	1,000	6,000	6,053							13,660
Main Street Revitalisation – Hutt Street	1,155	5,485	5,485								12,125
Main Street Revitalisation – Melbourne Street	1,545	160	2,500	2,500							6,705
Main Street Revitalisation – O’Connell Street	3,963	6,669	3,334								13,966
City Public Realm Greening Program	2,377	45									2,422
Minor Works Building – Security Upgrades	119	300	-	-	-	-	-	-	-	-	419
Flinders Street Housing – Concept Planning	297	500	-	-	-	-	-	-	-	-	797
Other *	14,328										
Project Delivery Costs ^	0	3,470	2,923	2,000	564	553	651	908	921	938	12,928
Assumed forward Commitment				2,504	2,504	2,504	2,504	2,504	2,504	2,504	17,528
Total New and Upgraded Expenditure	42,597	26,605	22,407	15,335	4,325	4,242	4,989	6,962	7,060	7,190	134,522
Confirmed External Funding	10,783	0	0	0	0	0	0	0	0	0	10,783
Net Capital Contribution	31,814	26,605	22,407	15,335	4,325	4,242	4,989	6,962	7,060	7,190	123,739

* one-off funding for New and Upgraded Assets in 2025/26

^ Project Delivery Costs are allocated to projects through the annual business plan and budget process

The levers available to Council to deliver New and Upgraded Assets are:

- Surplus cash from operating and renewal activities (if sufficient generated)
- External grant funding
- Borrowings
- Prioritising commitment.

Reconfirm current assumptions for new and upgraded assets

- In 2024/25, ESCOSA undertook their review of the City of Adelaide
- It identified that for the outer periods within the current adopted LTFP, Council is at its Prudential Borrowing Limit
- The Audit & Risk Committee noted that Council has been historically conservative in its Prudential Limit setting
- Borrowings is a driver to ensure intergenerational equity, e.g. those benefiting from the New and Upgraded Assets “pay” for the benefit over time.

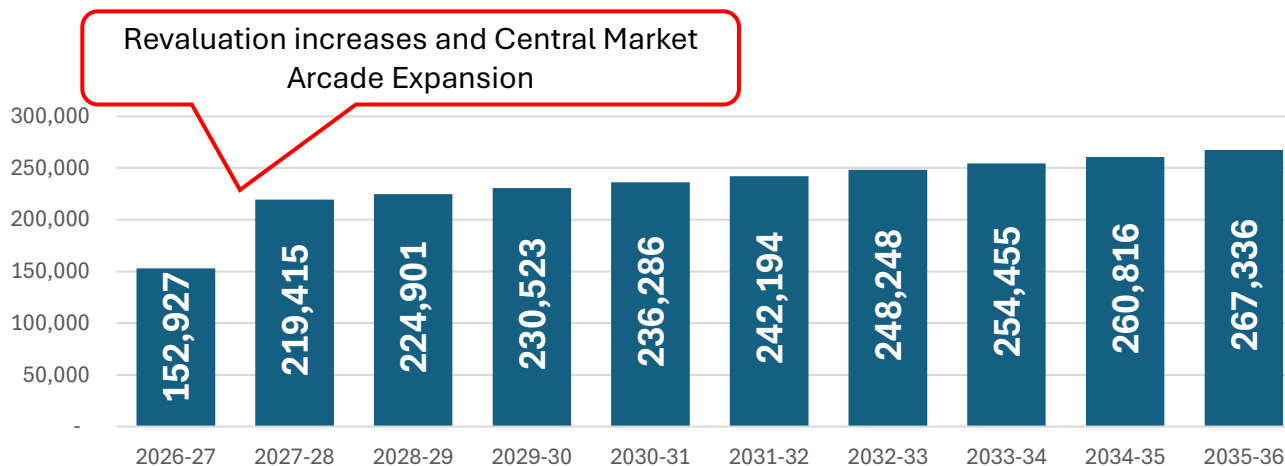
Prudential Borrowing Limits

The maximum level of debt is prescribed by way of **prudential limits**. The Prudential Borrowing Limit adjusts on an annual basis through the calculation of 3 indicators as per the current Treasury Policy:

- Asset Test Ratio
- Interest Expense Ratio
- Leverage Test Ratio

The limit is set based on the lowest figure derived from the above calculations

Currently, the Asset Test Ratio sets the upper limit.



Key Financial Indicators

A suite of financial indicators (KFIs) is used to measure Council's financial performance, to guide decision making on major projects and significant components within the LTFP, and to secure its continued financial sustainability

Three nationally recognised financial sustainability indicators have been adopted in principle by Local Government in Australia and are utilised by City of Adelaide. These are:

- The Operating Surplus Ratio
- The Net Financial Liabilities Ratio
- The Asset Renewal Funding Ratio

In addition to the earlier ratios to calculate Council's Prudential Borrowing Limit, Council also considers the Cash Flow from Operations a KFI to determine whether it is generating adequate cash from operations to cover the replacement of assets over time.

Key Financial Indicators

Financial Indicator	Explanation	Target	2026-27 Plan	2027-28 Plan	2028-29 Plan	2029-30 Plan	2030-31 Plan	2031-32 Plan	2032-33 Plan	2033-34 Plan	2034-35 Plan	2035-36 Plan
Operating Surplus Ratio	Expresses the operating surplus as a percentage of operating revenue.	0%-20%	1.8%	4.7%	3.3%	3.0%	3.2%	3.6%	3.7%	4.0%	4.5%	5.0%
Net Financial Liabilities	Expresses the financial liabilities as a percentage of operating income.	Less than 80%	36%	44%	50%	54%	56%	64%	69%	68%	66%	64%
Asset Renewal Funding Ratio	Expresses expenditure on asset renewals as a percentage of forecast expenditure required as per the asset management plans.	90%-110%	94.6%	95.5%	96.5%	97.5%	98.5%	100.0%	100.0%	100.0%	100.0%	100.0%
Asset Test Ratio	Expresses borrowings as a percentage of saleable property assets.	Maximum 50%	26%	24%	29%	31%	33%	39%	43%	42%	42%	40%
Interest Expense Ratio	Interest expense as a percentage of General Rates Revenue (less Landscape Levy).	Maximum 10%	1.9%	3.1%	3.4%	3.5%	3.4%	3.4%	3.6%	3.5%	3.1%	2.6%
Leverage Test Ratio	Expresses total borrowings relative to General Rates Revenue (less the Landscape Levy).	Maximum 1.5 years	0.51 Years	0.62 Years	0.73 Years	0.78 Years	0.81 Years	0.94 Years	1.01 Years	0.99 Years	0.95 Years	0.91 Years
Cash Flow fom Operations Ratio	Expresses operating income as a percentage of operating expenditure plus expenditure on renewal/replacement of assets.	Greater than 100%	102%	103%	102%	101%	99%	93%	97%	103%	103%	104%
Borrowings	Expresses borrowings as a percentage of the Prudential Borrowing Limit (50% of saleable property assets).	Within Prudential Limits	52%	48%	57%	63%	66%	78%	86%	85%	83%	81%
	Expresses Borrowings (Gross of Future Fund) as a percentage of the Prudential Borrowing Limit (50% of Saleable Property Assets).	Within Prudential Limits	71%	62%	71%	76%	80%	91%	98%	97%	95%	92%

Legend: Within target range, at risk, breaches target

Risks and Opportunities

- Council rate revenue growth
- Government priorities (State and Commonwealth)
- Intergenerational Equity
- Interest rates
- Inflationary pressures - wages and materials
- Securing external funding
- Delivery of Property Strategy and Action Plan
- Delivery of prioritised actions of endorsed Strategies
- Asset valuations
- Prudential Borrowing Limits
- Ongoing impacts of Fuel Supply/Distribution Issues.

2026/27 LTFP Roadmap

Date	Forum	Role	Topic
12-Jun	ARC (Workshop)	Discuss	Building the LTFP Roadmap + High level parameters and projections (current LTFP)
21-Jul	CFG (workshop)	Discuss	LTFP Roadmap, Assumptions, Parameters and Levers
14-Aug	ARC (Report)	Endorse	Draft LTFP
18-Aug	CFG (Report)	Endorse	Draft LTFP for consultation
25-Aug	Council	Approve	Draft LTFP for consultation
26-Aug	Begin Public Consultation	Consultation	21 days public consultation ends (Strategic Management document)
15-Sep	End Public Consultation	Consultation	21 days public consultation ends (Strategic Management document)
22-Sep	Council (Report)	Note	LTFP consultation feedback
20-Oct	CFG (Report)	Endorse	Final 2026/27 LTFP
27-Oct	Council (Report)	Adopt	Adopt final 2026/27 LTFP

Key Discussion Points

What are
Members'
views...

on the
assumptions
proposed in the
LTFP?

Thank you – questions or comments?

What is the LTFP?

- The Long Term Financial Plan (LTFP) is a 10 year forecast of Council's financial performance and position based on its strategic plans, anticipated service levels and social, economic and political indicators.
- It provides guidance to support Council decision-making and confirm Council's financial capacity to deliver services, maintain assets and achieve its strategic objectives in a financially sustainable manner.
- The LTFP is a projected report based on information known at the time. As such the review process of the LTFP is iterative and will change as new or updated information is presented.
- Legislatively, Council must adopt a LTFP within the first two years of being appointed. CoA's approach is to develop and adopt the LTFP in consultation with Council each year, and review it quarterly to reflect the latest available information.
- Key outputs include a comprehensive set of financial indicators and forecast financial statements in accordance with legislative requirements.

Financial Sustainability

PRE- READING

The Australian Local Government Association's definition of financial sustainability is as follows:

- "A council's long-term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services."

It is based on the premise that:

- The current generation are able to 'pay their way' by funding the services and infrastructure they utilise, and
- Investments in new infrastructure and assets funded through borrowings will not over burden future generations.

Basis of Preparation

PRE- READING

Projecting forward, the LTFP considers:

- The 2026/27 budget, which forms the 'base' year, with assumptions applied to subsequent years, adjusted for known structural changes
- Council's 2024-2028 Strategic Plan, Infrastructure and Asset Management Plans, and adopted Strategies, including planned investment in new projects and infrastructure
- The social, economic and political environment, including indicators such as population growth, inflation and interest rates
- Anticipated changes in future service levels that reflect the needs and expectations of the community
- Funding and expenditure levers available to Council, including revenue and financing guidelines, such as Council's Rating Policy and Treasury Policy
- Revenue opportunities and cost drivers, including the impact of climate change and other factors on the city
- A rigorous assessment of Council's current financial position and financial sustainability.

Financial Principles

PRE- READING

Council has endorsed the following Financial Principles:

- Transparency in decision making
- Continue to deliver a minimum of the current suite of services and asset maintenance, indexed in line with Consumer Price Index (CPI)
- Fees and charges reflect cost of services provided
- Maintain the rating system
- Maintain an operating surplus
- Capitalise on external funding, fast-tracking projects that attract such funding, recognising the potential need for increased borrowings in order to respond to external funding opportunities
- Consider new and different revenue streams and the approach to commercial businesses to reduce reliance on existing revenue sources
- Adjust rate revenue after consideration of all other budget components and use growth in rate revenue to partly fund servicing new rateable properties and to service new borrowings.

Financial Principles cont...

PRE- READING

- Capital renewal expenditure will be based on asset management plans
- Borrowings will be used to fund new and upgrade capital projects and not used to fund operations, expenses or capital renewal projects
- Short term borrowings will be used to fund the Asset Renewal Repair Fund (ARFR)
- Generate cash flow from operations ratio above 100% to generate adequate cash flow to replace assets over time and to service the principal and interest associated with borrowings
- New or enhanced services, assets or maintenance requiring an increase in operating costs are to be funded from the adjustment of priorities, rate revenue or other revenue increases and/or through savings
- Consider the disposal, purchase and /or repurposing of property assets to unlock the potential and future prosperity of the City, without incurring a financial loss.

Key Assumptions

Underpinning this LTFP

PRE- READING

The current adopted LTFP incorporates the following assumptions and parameters:

- Rates Revenue increases in line with forecast inflation (excluding growth from new developments)
- Fees and charges increased in line with forecast inflation
- Salaries and wages forecasts based on enterprise agreements; once expired, forecast inflation applied
- Other revenue and expenditure growth, in general, in line with forecast inflation
- Interest rates relative to market expectations
- Capital renewal expenditure in line with Infrastructure and Asset Management Plans (IAMPs), returning to 100% Asset Renewal Funding Ratio (ARFR) by 2027-28
- Capital enhancements (new and upgrade) in line with Council Decision to fund \$15m over current term of council and assumed continuation.

Asset Renewal & Asset Management Plans

PRE- READING

- Infrastructure and Asset Management Plans (IAMPs), part of Council's suite of Strategic Management Plans, are reviewed in detail every four years to identify asset condition and consumption to assist in resource and maintenance planning
- A desktop update is completed on an annual basis between the four-year cycle to ensure price escalation and asset condition is kept up-to-date
- Detailed modelling enables Council to optimise maintenance and renewal expenditure to ensure asset sustainability.

Asset Renewal Funding Ratio

PRE- READING

- The Asset Renewal Funding Ratio (ARFR) represents expenditure on asset renewals as a percentage of forecast expenditure required as per the asset management plans.
- It illustrates whether existing assets are being replaced or renewed at the rate they are being consumed and ensures consistent service delivery as determined by the Infrastructure and Asset Management Plans.
- The revised AMPs determine the renewal requirement based on condition of the asset as well as the service levels approved by Council.
- The *Local Government Act 1999* (SA) recommends a target ratio between 90% and 110%. That is, council needs to renew between 90-110% of what is required within the AMPs for that given year
- The current adopted LTFP assumes a gradual ARFR increase from 94.5% in 2026/27 to 100% by 2030/31

Borrowings

PRE- READING

- Council must maintain and upgrade existing infrastructure, and provide new infrastructure to meet changing community needs
- To deliver these important projects and infrastructure, Council utilises money from the Local Government Financing Authority (a State-backed entity), which creates a debt, or money owed, to be repaid over a period of time (similar in concept to a housing loan)
- If Council were to fund infrastructure via rates only, rates would be higher than they are now and have been in the past - the current community would foot the bill for this infrastructure, which has a significant lifespan and will be utilised and benefited by not only the current community that paid for it, but by future communities that have not contributed to it
- Debt assists with funding new infrastructure and upgrades to existing infrastructure without severely increasing rates to do so - this is what is known as intergenerational equity, where everyone contributes equitably over time to the infrastructure they utilise.

Prudential Limits

PRE- READING

The maximum level of debt is prescribed by way of **prudential limits**. The upper limit is determined through financial indicators. When borrowing, Council will consider the following financial indicators:

Indicator	Asset Test Ratio	Interest Expense Ratio	Leverage Test Ratio
Calculation	Borrowings as a percentage of total saleable property assets	Interest expense as a percentage of General Rates Revenue (less Landscape Levy)	Total borrowings relative to General Rates Revenue (Less Landscape Levy)
Target	Maximum 50%	Maximum 10%	Maximum 1.5 years
Explanation	Similar to the Debt to Value Ratio (LVR) in that it compares the amount of borrowings against the value of assets, which are often used as security for loans. As many of Council's assets are not able to be sold, the calculation only includes the market value of building assets which can be sold	This ratio measures the affordability of Council's debt. The ratio indicates the percentage of rates revenue attributed to servicing the debt on an annual basis.	Similar to a debt-to-income ratio (DTI), it compares the amount of debt to overall income. The Ratio indicates the time it would take to repay borrowings through Council's controllable revenue source, general rates revenue.

Council is conservative in setting the prudential limit. The appetite of Council members for debt will be explored through the development of the LTFP and prudential limit settings.

Treasury Policy

PRE- READING

Council's Treasury Policy sets out the level of overall borrowing that Council can sustain, and considers the following:

- Strategic planning for the future, covering short, medium and long-term spending and investment requirements
- Current and estimated future revenues and the ability to increase the revenue stream through rates growth, user charges, additional grant funds or commercial activities
- That borrowings can be a critical component of the funding mix to enable Council to respond to immediate, unforeseen pressures, and to leverage future opportunities, including matching external grant funding for revenue generating assets, strategic infrastructure works, and non-revenue generating projects
- That the use of borrowings to fund capital expenditure can be effective in linking the payment for an asset to the successive ratepayer base who will benefit over the life of that asset - this user pays matching concept is known as intergenerational equity
- Current and future funding needs for both operating and capital expenditures

Treasury Policy cont...

PRE- READING

- The 'risk appetite' of Council, as defined by Council's prudential limits
- That the achievement of a low level of debt or even debt free status should not be primary goals in and of themselves, rather that long-term financial strategies should aim for a financial structure where annual operational expenditure and asset renewals are met from annual funding sources such as rates, fees and charges or operating grants.

Risks and Opportunities

PRE- READING

- The LTFP, whilst based upon latest available information, is a future projection and subject to change and risk
- The LTFP is a tool for Council to assess the long-term financial impact of its decisions
- Council has endorsed several new Strategies and Plans during its current term - these need to be costed and prioritised for inclusion in the LTFP
- Inherent risks, such as unforeseen economic, political, environmental and market changes, are difficult to anticipate - on this basis, key risks should be considered to guide future actions and opportunities.

Key risks

PRE- READING

Examples of key risks include:

- Interest Rate Risk: interest rate movements can impact Council's ability to sustain and repay borrowings
- Inflationary pressures on materials: movement in materials costs, especially for infrastructure, can impact delivery cost, and the value of our assets and renewal commitments
- Inflationary pressures on wages: cost of living pressures may result in higher wage increases through Enterprise Agreements in the medium to long term
- Community capacity to pay: ability to generate required rate revenue increases to meet funding demands
- Growth aspirations: operational and capital cost pressures to provide necessary hard and soft infrastructure for a higher number of residents.

Opportunities

PRE- READING

Examples of opportunities include:

- Growth aspirations: increased rate revenue (spread across more residents), boost to local businesses (through higher local spend) and shift in rate burden from business to residential properties
- Commercial initiatives: parking?
- Parking changes across the city: boost access to businesses through behavioural change
- Grant and co-contributions funding from external providers including State and Federal Governments.

Council Member Behavioural Policy Review

Strategic Alignment - Our Corporation

Public

Tuesday, 21 July 2026

City Finance and Governance Committee

Program Contact:

Rebecca Hayes, Associate
Director Governance & Strategy

Approving Officer:

Anthony Spartalis, Chief
Operating Officer

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a review of the adopted Council Member Behavioural Management Policy.

The Behavioural Management Policy (the Policy) has been in effect since 9 December 2025. When Council adopted the Policy, it also committed Council to an interim review of the Behavioural Management Policy by 31 July 2026. This report is the result of that commitment.

RECOMMENDATION

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL THAT COUNCIL

1. Notes the interim review of the Council Member Behavioural Policy as at 30 June 2026 contained within this report on the Agenda for the meeting of the City Finance and Governance Committee held on 21 July 2026.
-

IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Corporation
Policy	This Policy is part of the behavioural management framework set out in the <i>Local Government Act 1999</i> (SA). This Policy should be read in conjunction with the Council Member Behavioural Support Policy and the Council Member Staff Interaction Policy.
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	It is mandatory for all councils to prepare and adopt a Behavioural Management Policy in accordance with section 262B of the Local Government Act 1999.
Opportunities	Not as a result of this report
26/27 Budget Allocation	Not as a result of this report
Proposed 27/28 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
26/27 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. On 9 December 2025, Council adopted the Council Member Behavioural Management Policy and also committed to an interim review of the Behavioural Management Policy by 31 July 2026 ([Link 1](#)).
2. The Behavioural Management Policy ([Link 2](#)) applies to the Principal Member (Lord Mayor) and all Council Members. The Policy does not apply to complaints about council employees or the council as a whole. These complaints are dealt with under separate mechanisms.
3. The Policy reflects improvements made in providing greater clarity on processes for those involved in behavioural matters and reinforcing a respectful and productive council environment.
4. Notably, the Policy implemented an approach whereby neither the Lord Mayor, nor the Deputy Lord Mayor are responsible for the initial assessment of complaints. Rather the matter is referred to a suitably qualified external assessor and then (if necessary) to a suitably qualified external investigator. This approach has assisted in resolving matters early without a full investigation.
5. Consistent with Part A1 of Chapter 13 of the *Local Government Act 1999* (SA), the external assessor has a range of options available to them to resolve the complaint including:
 - 5.1. Dismissal
 - 5.2. Referral to another agency or body
 - 5.3. Mediation, conciliation, arbitration or other dispute or conflict resolution
 - 5.4. Training, instruction, counselling, mentoring or coaching.
6. Only if a complaint is not suitable for resolution at the assessment stage, will it proceed to an investigation. If the investigator determines a breach has occurred, the matter will then be referred to the Council for consideration and action. So far, under this Policy, this has not happened.
7. As a result of this Policy:
 - 7.1. complaints received and dealt with under the Policy have been easier to address;
 - 7.2. it has been easier to identify non-compliant complaints; and
 - 7.3. the seeking of an appropriate compliant complaint from the complainant has been simplified.
8. Additionally, the Lord Mayor is able to promptly appoint a reviewer, which streamlines the process and ensures appropriate separation from the complaint assessment.
9. Since this Policy was adopted by Council on 9 December 2025, 17 complaints have been received and dealt with as at 30 June 2026. In the preceding 6-month period, a total of seven complaints were received, only two of which remain open.
10. While the number of complaints has greatly increased since this Policy was adopted compared to the previous 6-month period, it is the view of Administration that the updates made to this Policy are working as intended by requiring clarity and active participation from Council Members throughout the process.
11. A summary of complaints received and their current status is provided in the table below.

Category	Number of Complaints
Total complaints received	17
Complaints seeking informal resolution	3
Referred to Complaint Assessor	4
Resolved / closed	2
Returned to complainant (invalid/incomplete)	8

12. No required improvements have been identified to the Policy.

DATA AND SUPPORTING INFORMATION

Link 1 – Minutes – Ordinary Council Meeting – Tuesday, 9 December 2026

Link 2 – Council Member Behavioural Management Policy

ATTACHMENTS

Nil

- END OF REPORT -

Review of Council Delegations

Strategic Alignment - Our Corporation

Public

Tuesday, 21 July 2026

**City Finance and Governance
Committee**

Program Contact:

Rebecca Hayes, Associate
Director Governance & Strategy

Approving Officer:

Michael Sedgman, Chief
Executive Officer

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's adoption of the updated delegations.

Council may delegate its statutory powers and functions pursuant to section 44 of the *Local Government Act 1999* (SA) (the Act) as well as powers of delegation under other legislation.

A review of the delegations of Council's powers and functions has recently been undertaken as a result of changes to legislation.

Delegations enable Council to authorise officers, subsidiaries or other bodies to perform functions or exercise powers on its behalf, thereby enhancing decision-making efficiency and allowing routine matters to be managed by Administration. Notwithstanding this, Council retains the authority to exercise its powers in any matter. This review also encompasses delegations made to the Adelaide Economic Development Agency (AEDA).

City of Adelaide utilises the delegations framework developed by the Local Government Association of South Australian (LGA). This sector-wide framework supports member councils in maintaining sound governance practices and meeting regulatory requirements. The LGA works closely with its legal partners to deliver a consistent, quality assured suite of resources that mitigate risk and delivers efficiencies in both time and cost for councils.

RECOMMENDATION

The following recommendation will be presented to Council on 28 July 2026 for consideration

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Resolves to grant the delegation of powers and functions of the Council as provided for in the attached instrument of delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 July 2026).

Such powers may be further delegated by the Chief Executive Officer in accordance with section 44 and 101 of the *Local Government Act 1999* (SA) as the Chief Executive Officer sees fit, unless indicated herein or in the Schedule of conditions contained in each proposed Instrument of Delegation.

Adelaide Economic Development Agency

2. Resolves to grant the delegation of powers and functions as provided for in the attached instrument of delegation (Attachment B to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 July 2026), exercising the powers contained in section 44 of the *Local Government Act 1999* (SA) to the Adelaide Economic Development Agency subject to the conditions and/or limitations, if any, specified herein or in the proposed instrument of Delegation.

Road Traffic Act 1961 (SA) General Approval

3. Resolves to grant the sub-delegation of powers under the *Road Traffic Act 1961* (SA) as provided for in the attached instrument of delegation (Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 July 2026)
 4. Approves in accordance with the Instrument of General Approval and Delegation to Council (dated 22 August 2013) from the Minister for Transport and Infrastructure (General Approval), the following person(s) pursuant to Clause A.7 of the General Approval to endorse Traffic Impact Statements for the purposes of Clause A of the General Approval provided that such person(s) shall take into account the matters specified in Clause A.7 of the General Approval in respect of Traffic Impact Statements:
 - 4.1. Justine Austin
 - 4.2. Penelope Bennett
 - 4.3. Sean Howie
 - 4.4. Amber Barnes
 5. Approves, in accordance with Clause A.7 of the General Approval, that the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the General Approval:
 - 5.1. Justine Austin
 - 5.2. Jarrod Armitage
 - 5.3. Amber Barnes
 - 5.4. Penelope Bennett
 - 5.5. Christian Bias
 - 5.6. Sean Howie
 - 5.7. Darren Mitchell
 - 5.8. Amy Smith
 6. Approves, in accordance with Clause A.7 of the General Approval, that the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the General Approval (Limited to the install, removal and maintenance of On-Street parking):
 - 6.1. Aaron Barnes
 - 6.2. Shaun Coulls
 7. Approves In accordance with Clause E.2 of the General Approval, the Council is of the opinion that the following person(s) has (have) an appropriate level of knowledge and expertise in the preparation of Traffic Management Plans:
 - 7.1. Justine Austin
 - 7.2. Jarrod Armitage
 - 7.3. Amber Barnes
 - 7.4. Penelope Bennett
 - 7.5. Christian Bias
 - 7.6. Sean Howie
 - 7.7. Darren Mitchell
 - 7.8. Amy Smith
-

IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Corporation
Policy	Not as a result of this report
Consultation	Each Program across the City of Adelaide has been consulted with to ensure the appropriate sub-delegations will be in place following the delegation of the powers and functions contained in the Attachments to this report.
Resource	Not as a result of this report
Risk / Legal / Legislative	Without the appropriate delegations, sub-delegations and authorisations in place, the decisions of Council Officers may be subject to legal challenge. Additionally, if Council does not delegate its statutory powers and functions, all matters would be required to be brought before Council for resolution. As required by the <i>Local Government Act 1999</i> (SA) the next review of the Council delegations will take place within 12 months after the conclusion of the periodic election.
Opportunities	Delegations enable staff to perform the many functions required in the management of day to day activities of their roles to ensure efficient and effective service is provided to our community.
26/27 Budget Allocation	Not as a result of this report
Proposed 27/28 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
26/27 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. Section 44 of the *Local Government Act 1999* (SA) (the Act) provides that the Council's powers, functions and duties under the Act and any other Act, may be delegated by the Council to a Council Committee, a Subsidiary of the Council, an employee of the Council, or an employee of the Council occupying a particular office or position.
2. Council retains the authority to exercise its powers in any matter, and when it does so the delegate should not act or exercise any delegated power or function. In addition, all delegations of the Council can be revoked at will and do not, except in limited circumstances, prevent the Council from exercising its powers in a matter.
3. A delegation must be clear, certain and specific and it is for this reason that purported blanket delegations of "all the powers and function under this Act hereby delegated to..." will not withstand legal scrutiny. All delegations should set out the specific power, by reference to the section in the Act which is being delegated.
4. City of Adelaide adopts the instruments of delegation which contain the specific powers and functions of the legislation, prepared for the Local Government Association (LGA), for use by member councils.
5. Where an Act provides an express power of delegation then any delegation made under that Act should be made pursuant to that express power of delegation rather than section 44 of the Act. The following Acts contain express provisions for the delegation of powers and duties:
 - 5.1. *Food Act 2001* (SA)
 - 5.2. *Supported Residential Facilities Act 1992*; *Supported Residential Facilities Regulations 2009* (SA), and
 - 5.3. *Heavy Vehicle National Law* (schedule to the *Heavy Vehicle National Law (South Australia) Act 2013* (SA))
6. Section 44 of the Act also requires that Council must have a recorded list of all delegated functions and powers. The recorded list must be made available to the public, pursuant to Schedule 5 of the Act.
7. This review of the instrument of delegation recognises changes made to relevant legislation, and the introduction of new legislation, since the last review. Typographical changes have also been made.
8. It is important to note that the powers and functions may be further delegated by the Chief Executive Officer (CEO) in accordance with section 44 and 101 of the Act as the CEO sees fit, unless indicated.
9. The instrument of delegation identifies:
 - 9.1. The statutory power or powers to delegate the powers or functions subject to the instrument of delegation.
 - 9.2. The statutory basis for any power to sub-delegate a delegated power or function.
 - 9.3. The conditions and limitations applying to the exercise of a delegated power or function.
 - 9.4. The identity of the delegate or delegate in respect of that power or function.
10. The Minister for Transport and Infrastructure granted delegations to the Council under the Instrument of General Approval and Delegation (dated 22 August 2013) (General Approval). The General Approval permits the Council to:
 - 10.1. Sub-delegate the powers under section 33(1) of the *Road Traffic Act 1961* (SA); and
 - 10.2. Authorise employees of the Council to exercise the powers under sections 17 and 20 of the *Road Traffic Act 1961* (SA).
11. An instrument of sub-delegation and an instrument of authorisation are attached as Attachment C. The General Approval requires that the Council's decision to grant an authorisation be recorded in a written instrument signed by the CEO on behalf of the Council.
12. If the Council resolves to grant the delegations provided for in the attached instruments of delegation, then previous delegations of the powers and functions subject to the instrument of delegation will be revoked from the date on which the delegations in the attached instrument of delegation come into operation.
13. A summary of changes from the previous version of the instruments, granted by Council can be found in [Link 1](#).

Next Steps

14. The updated register will be available on the City of Adelaide website, and the next fulsome review will be conducted within 12 months of the general election.

DATA AND SUPPORTING INFORMATION

Link 1 – Summary of changes to Delegation document – [ACC2026/73499](#)

ATTACHMENTS

Attachment A – Delegations to the Chief Executive Officer

Attachment B - Delegations to the Adelaide Economic Development Agency

Attachment C – Minister of Transport Notice of General Approval

- END OF REPORT -



CITY OF ADELAIDE

INSTRUMENT OF DELEGATION UNDER THE CITY OF ADELAIDE ACT 1998

INSTRUMENT OF DELEGATION UNDER THE DISABILITY INCLUSION ACT 2018

INSTRUMENT OF DELEGATION UNDER THE DOG AND CAT MANAGEMENT ACT
1995

INSTRUMENT OF DELEGATION UNDER THE EXPIATION OF OFFENCES ACT
1996

INSTRUMENT OF DELEGATION UNDER THE FIRE AND EMERGENCY SERVICES
ACT 2005

INSTRUMENT OF DELEGATION UNDER THE GRAFFITI CONTROL ACT 2001

INSTRUMENT OF DELEGATION UNDER THE LOCAL GOVERNMENT
(ELECTIONS) ACT 1999

INSTRUMENT OF DELEGATION UNDER THE LOCAL GOVERNMENT (MEMBERS
ALLOWANCES AND BENEFITS) REGULATIONS 2025

INSTRUMENT OF DELEGATION UNDER THE LOCAL GOVERNMENT ACT 1999

City of Adelaide
Instrument of delegation

1. The City of Adelaide (**Council**) delegates each function or power of the Council:
 - (a) listed in the attached tables to the delegate or delegates identified in respect of the function or power;
2. The delegations are granted pursuant to section 44 of the *Local Government Act 1999*, excepting that the functions and powers of the Council:
 - (a) set out in Division 8, Part 4 of the *Fire and Emergency Services Act 2005* are delegated pursuant to section 93 of the *Fire and Emergency Services Act*;
3. The delegations granted pursuant to:
 - (a) the *Local Government Act* to the Council's Chief Executive Officer (**CEO**) may be sub-delegated by the Chief Executive Officer in accordance with sections 44(4)(b) and 101 of the *Local Government Act*, but subject to section 44(3a) of the *Local Government Act*;
 - (b) the *Fire and Emergency Services Act* may be sub-delegated by the delegate;
4. If two or more delegates are nominated in respect of a power or function, then each nominated person is granted a delegation and may exercise the power or function independently of any other delegate.
5. The delegations are granted subject to the following conditions and limitations:
 - (a) the delegate must exercise a delegated function or power in accordance with:
 - (i) applicable legislative and other legal requirements; and
 - (ii) due regard to relevant policies and guidelines adopted by the Council;
 - (b) in regard to the following delegations under the *Local Government Act*:
 - (i) section 133: the power to obtain funds does not extend to imposing rates, borrowing money or obtaining other forms of financial accommodation or fixing or varying fees under sections 188(1)(d) to 188(1)(h) of the *Local Government Act*;
 - (ii) section 143(1): the power to write off debts is limited to debts not exceeding \$10,000;
 - (iii) section 188(3): the powers in regard to fees and charges are limited to fees and charges imposed under sections 188(1)(a), 188(1)(b) and 188(1)(c);
 - (c) the delegated powers and functions may only be exercised in the council area.
6. Each delegation of a power or function granted under this instrument is independent of, and severable from, every other delegation granted under this instrument.
7. If a delegation of a power or function under this instrument is determined to be invalid or unlawful, the invalid or unlawful delegation will be deemed to be severed from this instrument and the remaining delegations will continue to operate according to their terms.
8. The delegations provided for in this instrument of delegation will come into operation on the day following the date of the Council resolution.
9. Previous delegations granted by the Council of the powers and functions delegated by this instrument are revoked with effect from the date on which the delegations provided for in this instrument come into operation.
10. The delegations granted by this instrument will remain in force until varied or revoked by resolution of the Council.

By resolution of the Council on:.....

Instrument of Delegation under the City of Adelaide Act 1998

Provision	Item Delegated	Delegate	Capacity of Council
section 25(1)	Provide reimbursement of prescribed expenses of a member of council	Chief Executive Officer	council
section 30(1)	Undertake or participate in, strategic planning for its area and the State more generally (so far as it is relevant to the City of Adelaide).	Chief Executive Officer	council
section 30(2)	Undertake or participate in strategic planning under this section	Chief Executive Officer	council
section 34(1)	Include in its financial statements, information requested under this section	Chief Executive Officer	council
section 34(2)	Include in its annual report information requested under this section	Chief Executive Officer	council
section 34(3)	Furnish the Minister with information requested under this section	Chief Executive Officer	council
section 37A(2)	Publish or give a notice or permit under this section	Chief Executive Officer	council

Provision	Item Delegated	Delegate	Capacity of Council
section 37A(3)	Publish a notice in the Gazette specifying vehicles that may enter or remain in the Mall and specify hours or occasions during which vehicles may enter and remain in the Mall	Chief Executive Officer	council
section 37A(4)	Permit, in writing, a vehicle to enter and remain in the Mall and specify conditions	Chief Operating Officer	council
section 37A(6)	Vary or revoke a notice or permit published or given	Chief Operating Officer	council
clause 3(14), Schedule 1	Ensure that copies of the roll are available for inspection at the principal offices of the council	Chief Operating Officer	council

Instrument of Delegation under the Disability Inclusion Act 2018

Disability Inclusion Act 2018				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 16(2)	Prepare a disability access and inclusion plan	Chief Executive Officer		State authority
section 16(4)(b)	Consult with people with disability and person or bodies representing the interests of people with disability and other persons or bodies in preparing a disability access and inclusion plan	Chief Executive Officer		State authority
16(4)(c)	Call for submissions from members of the public	Chief Executive Officer		State authority section
section 16(5)	Seek the approval of the Minister to prepare a single disability access and inclusion plan for the council and one or more other councils	Chief Executive Officer		council
section 16(6)	Vary a disability access and inclusion plan	Chief Executive Officer		State authority

Disability Inclusion Act 2018

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 16(7)	Publish a disability access and inclusion plan and any variation to a plan on a website	Chief Executive Officer		State authority
section 17(1)	Report annually to the Chief Executive Officer on the operation of the disability access and inclusion plan	Chief Executive Officer		State authority
section 18(1)	Review the disability access and inclusion plan at least once in every 4 year period and prepare a report of the review	Chief Executive Officer		State authority
section 18(2)	Provide a copy of the report prepared under section 18(1) of the Disability Inclusion Act to the Minister	Chief Executive Officer		State authority
section 18(3)(a)	Review disability access and inclusion plan to ensure it is consistent with the State Disability Inclusion Plan	Chief Executive Officer		State Authority

Disability Inclusion Act 2018				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 18(3)(b)(i)	Vary the disability access and inclusion plan as necessary to ensure consistency with the State Disability Inclusion Plan	Chief Executive Officer		State Authority
section 18(3)(b)(ii)	Publish the varied disability access and inclusion plan	Chief Executive Officer		State Authority
section 23Q(1)	Provide to the Senior Authorising Officer such information relating to a specified person that the Senior Authorising Officer reasonably requires	Chief Executive Officer		State authority
section 23Q(2)	Provide the information to the Senior Authorising Officer in the manner and within the period specified in the notice	Chief Executive Officer		State authority
section 23Q(3)	Participate in consultation with the Senior Authorising Officer regarding a refusal or failure to comply with a notice	Chief Executive Officer		State authority

Disability Inclusion Act 2018				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 26(1)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	Chief Executive Officer		State authority
section 26(2)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	Chief Executive Officer		State authority
section 27(2)	Provide information or documents prescribed by section 27 of the Disability Inclusion Act to another person or body	Chief Executive Officer		State authority

Instrument of Delegation under the Dog and Cat Management Act 1995

Dog and Cat Management Act 1995				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 25A(1)	Appoint authorised persons	Chief Executive Officer		council
section 25A(2)	Impose conditions on appointment of an authorised person	Chief Executive Officer		council
section 25A(3)	Revoke appointment or revoke or vary conditions of an authorised person	Chief Executive Officer		council

Dog and Cat Management Act 1995

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 25B(1)	Issue identity card to an authorised person	Chief Executive Officer		council
section 25C(c)	Enter into an arrangement with another council in relation to the exercise of authorised officer powers	Chief Executive Officer		council
section 26(1)(a)	Maintain a register of dogs	Chief Executive Officer		council
section 26(1)(ab)	Provide information to the Dog and Cat Management Board	Chief Executive Officer		council
section 26(1)(ac)	Maintain other registers	Chief Executive Officer		council
section 26(1)(ad)	Make registers publicly available	Chief Executive Officer		council

Dog and Cat Management Act 1995

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 26(1)(ae)	Limit inspection of register	Chief Executive Officer		council
section 26(1)(b)	Appoint a Registrar	Chief Executive Officer		council
section 26(1)(c)	Make arrangements for the issue and replace certificates of registration and registration discs	Chief Executive Officer		council
section 26(1)(d)	Make arrangements for the exercise of functions and powers of an authorised person	Chief Executive Officer		council
section 26(1)(e)	Make arrangements for the detention of dogs and cats	Chief Executive Officer		council
section 26(1)(f)	Make arrangements for fulfilling other obligations under the Dog and Cat Management Act	Chief Executive Officer		council

Dog and Cat Management Act 1995

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 26(3)	Expend money in the administration or enforcement of the Dog and Cat Management Act	Chief Executive Officer		council
section 26(4)	Keep separate account of moneys received and expended under the Dog and Cat Management Act	Chief Executive Officer		council
section 26(5)	Pay moneys into the Dog and Cat Management Fund	Chief Executive Officer		council
section 26(6)(a)	Charge fees for the provision of register extracts	Chief Executive Officer		council
section 26(6)(ab)	Charge fees for receipt and management of information	Chief Executive Officer		council
section 26(6)(b)(i)	Charge fees for registration of dogs or businesses	Chief Executive Officer		council

Dog and Cat Management Act 1995				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 26(6)(b)(ii)	Charge fees for late payment of registration	Chief Executive Officer		council
section 26(6)(b)(iii)	Charge fees for meeting requirements under the Dog and Cat Management Act	Chief Executive Officer		council
section 26(7)	Provide a percentage rebate as provided for by the Dog and Cat Management Act	Chief Executive Officer		council
section 26A(1)	Prepare a dog and cat management plan	Chief Executive Officer		council
section 26A(2)	Notify Board on preparing or amending a plan of management	Chief Executive Officer		council
section 33(4)(c)	Approve boarding kennel	Chief Executive Officer		council
section 39	Rectify the register	Chief Executive Officer		council

Dog and Cat Management Act 1995

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 41(1)(c)	Fix fee for application under Part 4, Dog and Cat Management Act	Chief Executive Officer		council
section 47(5)	Recover cost of giving effect to order if an order has been contravened and authorised person takes steps to effect the order	Chief Executive Officer		council
section 48(6)	Authorise a person to take any action required under the direction	Chief Executive Officer		council
section 48(7)	Recover reasonable costs and expenses as a debt	Chief Executive Officer		council
section 50(1)(a)	Make a Destruction Order	Chief Executive Officer		council
section 50(1)(b)	Make a Control (Dangerous Dog) Order	Chief Executive Officer		council

Dog and Cat Management Act 1995

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 50(1)(c)	Make a Control (Menacing Dog) Order	Chief Executive Officer		council
section 50(1)(d)	Make a Control (Nuisance Dog) Order	Chief Executive Officer		council
section 50(1)(e)	Make a Control (Barking Dog) Order	Chief Executive Officer		council
section 50(2)(b)	Approve a place to detain dogs	Chief Executive Officer		council
section 51(2)	Make an order under Division 3, Part 5, Dog and Cat Management Act: •whether or not a person has been charged with an offence; or •in circumstances where a person has been charged with an offence and found not guilty	Chief Executive Officer		council

Dog and Cat Management Act 1995

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 52(a1)	Determine manner and form of application for the council to make an order under Division 3, Part 5, Dog and Cat Management Act	Chief Executive Officer		council
section 52(1)(a)	Ascertain owners or persons responsible for a dog	Chief Executive Officer		council
section 52(1)(b)	Provide notice of proposed order to each owner or person responsible for a dog	Chief Executive Officer		council
section 52(2)(b)	Note order in register	Chief Executive Officer		council
section 52(3)	Provide notice of order to each owner or person responsible for a dog	Chief Executive Officer		council
section 52(4)	Revoke order	Chief Executive Officer		council

Dog and Cat Management Act 1995				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 52(5)	Note revocation of order in register	Chief Executive Officer		council
section 52(6)	Note order made by Dog and Cat Management Board in register	Chief Executive Officer		council
section 53(1)	Issue directions to each owner or person responsible for a dog regarding complying with order	Chief Executive Officer		council
section 56(1)	Receive prescribed information from an owner or person responsible for a dog subject to an order	Chief Executive Officer		council
section 56(2)	Receive information from an owner or person responsible for a dog subject to an order regarding moving the dog into or out of the council area	Chief Executive Officer		council

Dog and Cat Management Act 1995

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 59A(1)	Make a Prohibition Order	Chief Executive Officer		council
section 59A(2)	Approve place to detain dog	Chief Executive Officer		council
section 59A(5)(b)	Record a Prohibition Order	Chief Executive Officer		council
section 59A(6)	Revoke a Prohibition Order	Chief Executive Officer		council
section 59A(7)	Note revocation of a Prohibition Order in register	Chief Executive Officer		council
section 59A(8)(c)	Note order made by Dog and Cat Management Board in register	Chief Executive Officer		council

Dog and Cat Management Act 1995				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 61(4)	Consider making an order if a dog is seized in order to prevent it attacking, harassing or chasing a person, animal or bird or because it is unduly dangerous	Chief Executive Officer		council
section 61(4)	Consider applying to Magistrates Court for an order if a dog is seized in order to prevent it attacking, harassing or chasing a person, animal or bird or because it is unduly dangerous	Chief Executive Officer		council
section 61(6)	Recover cost of microchipping or desexing dog	Chief Executive Officer		council
section 64(2)(c)	Nominate facility for the detention of cats	Chief Executive Officer		council
section 64B(1)	Cause a detained dog or cat to be microchipped or desexed	Chief Executive Officer		council

Dog and Cat Management Act 1995

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 64B(2)	Recover cost of microchipping or desexing a dog or cat	Chief Executive Officer		council
section 64D(1)(b)(ii)	Receive notice of destruction, injury, seizure or detention of dog or identified cat	Chief Executive Officer		council
section 72	Responding to South Australian Civil and Administrative Tribunal review of council decision	Chief Executive Officer		council
section 73(2)	Provide information and documents to another person or body	Chief Executive Officer		council
section 73(3)	Provide information or documents that do not directly or indirectly disclose the identity of any person to another person or body	Chief Executive Officer		council

Dog and Cat Management Act 1995				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 88A(4)	Receive a statutory declaration from the owner of a vehicle who has received an expiation notice or an expiation reminder given under the Expiation of Offences Act 1996	Chief Executive Officer		council
section 89	Lay a complaint regarding offence under Dog and Cat Management Act	Chief Executive Officer		council
section 91(3)	Prescribe fees for the purposes of the Dog and Cat Management Act	Chief Executive Officer		council

Instrument of Delegation under the Expiation of Offences Act 1996

Expiation of Offences Act 1996				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 5(1)	Give an expiation notice to an alleged offender	Chief Executive Officer		issuing authority
section 5(3)(a)	Provide that an offence against a regulation or by-law for which the Council may impose a penalty may be expiated	Chief Executive Officer		issuing authority
section 5(3)(b)	Fix an expiation fee for an offence against a regulation or by-law for which the Council may impose a penalty may be expiated	Chief Executive Officer		issuing authority
section 6(3)(b)(ii)	Authorise a person in writing to give expiation notices	Chief Executive Officer		Issuing authority
section 8(1)	Receive notice from alleged offender electing to be prosecuted for an offence	Chief Executive Officer		issuing authority

Expiation of Offences Act 1996

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 8A(1)	Receive application from person in receipt of an expiation notice seeking review on grounds that the offence is trifling	Chief Executive Officer		issuing authority
section 8A(2)	Require applicant to provide further information	Chief Executive Officer		issuing authority
section 8A(3)	Require application to be verified by a statutory declaration	Chief Executive Officer		issuing authority
section 8A(4)	Determine application	Chief Executive Officer		issuing authority
section 8A(5)	Withdraw expiation notice if satisfied that the offence is trifling	Chief Executive Officer		issuing authority
section 11(1)	Issue an expiation reminder notice to alleged offender	Chief Executive Officer		issuing authority

Expiation of Offences Act 1996

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 11A(1)	Issue an expiation enforcement warning notice	Chief Executive Officer		issuing authority
section 11A(2)	Assess acceptability of nomination, statutory declaration or other document provided by alleged offender	Chief Executive Officer		issuing authority
section 12	Accept a later payment of amount due under an expiation notice	Chief Executive Officer		issuing authority
section 16(1)	Withdraw an expiation notice in prescribed circumstances	Chief Executive Officer		issuing authority
section 16(2)	Refund expiation fee or instalment paid if expiation notice is withdrawn	Chief Executive Officer		issuing authority
section 16(5)	Prosecute offence following withdrawal of expiation notice	Chief Executive Officer		issuing authority

Expiation of Offences Act 1996

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 16(6)	Withdraw expiation notice if alleged offender has not received notice during expiation period due to error of issuing authority, postal service or email	Chief Executive Officer		issuing authority
section 16(11)	Inform Chief Recovery Officer of the withdrawal of an expiation notice	Chief Executive Officer		issuing authority
section 17(3)	Pay half of expiation fee for offence reported by the police or another officer of the Crown into the Consolidated Account	Chief Executive Officer		issuing authority
section 18(1)	Enter an agreement with the Chief Recovery Officer in relation to the exchange of information	Chief Executive Officer		issuing authority

Instrument of Delegation under the Fire and Emergency Services Act 2005

Fire and Emergency Services Act 2005				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 81(13a)	Appoint a person to be an authorised officer to issue permits under section 81 of the Fire and Emergency Services Act 2005	Not delegated		rural council councils with a designated urban bushfire risk area

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Fire and Emergency Services 2005				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 4A(3)	Participate in consultation with the South Australian Fires and Emergency Services Commission (SAFES Commission) regarding designation of an area of urban bushfire risk within council area	Not delegated	only applies to Councils within a fire district	council

Fire and Emergency Services 2005

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 71C	Enter an arrangement with the State Bushfire Coordination Committee for the use of council staff, equipment or facilities	Chief Executive Officer		council
section 72D	Enter an arrangement with a bushfire management committee for the use of council staff, equipment or facilities	Chief Executive Officer		council
section 73A(7)(b)(iv)	Participate in consultation with a bushfire management committee regarding creation or amendment of a bushfire management area plan which includes the council area	Not delegated	only relevant where Councils area is wholly or partly within a bushfire management area	council
section 81(13b)	Apply to the Chief Officer of the South Australian Country Fire Service (SACFS Chief Officer) for an exemption from the requirement to appoint a person to be an authorised officer to issue permits under section 81 of the Fire and Emergency Services Act 2005	Not delegated		rural council councils with a designated urban bushfire risk area

Fire and Emergency Services 2005

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 87(1)	Require a person to remove flammable debris on or in the vicinity of, a road as a result of work carried on by that person	Not delegated		rural council councils with a designated urban bushfire risk area
section 87(2)(a)	Burn or remove flammable debris left on road in contravention of a requirement under section 87(1)	Not delegated		rural council councils with a designated urban bushfire risk area
section 87(2)(b)	Recover costs of burning or removing flammable debris left on road in contravention of a requirement under section 87(1)	Not delegated		rural council councils with a designated urban bushfire risk area
section 94(3)	Participate in consultation with the SACFS Chief Officer with respect to a proposed withdrawal of council functions and powers	Not delegated		rural council councils with a designated urban bushfire risk area

Fire and Emergency Services 2005

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 94(4)(a)	Make a written submission to the Minister in relation to a recommendation of the SACFS Chief Officer to withdraw council function and powers	Not delegated		rural council councils with a designated urban bushfire risk area
section 94(4)(b)	Request and undertake a delegation to the Minister to discuss a recommendation of the SACFS Chief Officer to withdraw council function and powers	Not delegated		rural council councils with a designated urban bushfire risk area
section 94(6)	Receive written reasons for a decision of the Minister to withdraw the powers and functions of the council	Not delegated		rural council councils with a designated urban bushfire risk area
section 103(1)	Request the SACFS Chief Officer to appoint a person as a fire control officer	Not delegated	only to rural Councils	council

Fire and Emergency Services 2005				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 103(2)	Participate in consultation with the SACFS Chief Officer regarding proposed appointment of a fire control officer for a designated area of the State which includes the council area	Not delegated	only to rural Councils	council
section 105	Pay any fine recovered for a summary offence under Part 4A committed in the council area where the complaint has been laid by the council into the general revenue of the council	Not delegated		council
section 105A	Appoint an authorised person for the purposes of Part 4A of the Fire and Emergency Services Act	Chief Executive Officer		council
section 105B(1)	Appoint a fire prevention officer by a rural council or a council with a designated urban bushfire risk area	Not delegated	only to rural Councils	council
section 105B(4)	Apply to SACFS Chief Officer for an exemption from requirement to appoint a fire prevention officer	Chief Executive Officer		council

Fire and Emergency Services 2005

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 105D(1)(c)	Approve the delegation by a fire prevention officer of a power or function under the Act to another person or body	Chief Executive Officer		council
section 105D(4)	Receive report from a fire prevention officer regarding delegation of a power or function under the Act to another person or body	Chief Executive Officer		council
section 105E	Provide report regarding the exercise or discharge of the functions, power or responsibilities of a fire prevention officer for the council area to the SAFES Commission, the State Bushfire Coordination Committee or a bushfire management committee for the council area	Not delegated	only relevant to Councils with Fire prevention Officers	council
section 105F(5)	Issue notice to owner of land who has failed to take reasonable steps to prevent or inhibit the outbreak or spread of fire, protect property on the land from fire and minimise the threat to human life from fire on the land to remedy the default or protect the land or property	Not delegated		authorised person

Fire and Emergency Services 2005

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 105F(9)(c)	Publish notice to owner of land who has failed to comply with section 105F(1) to remedy the default or protect the land or property on website or a newspaper and leaving a copy of notice on land	Not delegated		authorised person
section 105F(10)	Vary or revoke a notice to owner of land who has failed to comply with section 105F(1) to remedy the default or protect the land or property	Not delegated		authorised person
section 105G(1)	Take reasonable steps in regard to land under the care, control or management of the council which is situated in the country or in a designated urban bushfire risk area to prevent or inhibit the outbreak or spread of fire, protect property on the land from fire and minimise the threat to human life from fire on the land	Not delegated	only rural Councils	council
section 105G(5)	Participate in consultation with the Minister regarding a referral from the SACFS Chief Officer alleging a failure of the council to comply with section 105G(1)	Not delegated	only rural Councils	council

Fire and Emergency Services 2005

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 105G(6)	Receive notice of requirements from the Minister	Chief Executive Officer		council
section 105G(7)	Comply with requirements of a notice issued to the council by the Minister under section 105G(6)	Not delegated	only rural Councils	council
section 105J(1)(a)	Give notice of intended entry of land to the owner of land	Not delegated		authorised person
section 105J(1)(b)	Use reasonable force to break into or open any part of, or anything on, the land with the authority of a warrant issued by a magistrate or if immediate action is required	Not delegated		authorised person
section 105J(3)	Apply to a magistrate for a warrant to use reasonable force to break into or open any part of, or anything on, the land	Not delegated		authorised person

Fire and Emergency Services 2005

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 105J(4)(a)	Give directions with respect to stopping, securing or movement of a vehicle, plant, equipment or other thing	Not delegated		authorised person
section 105J(4)(b)	Take photographs, films, audio, video or other recordings	Not delegated		authorised person
section 105J(4)(a)	Give directions reasonably required in connection with the exercise of a power under Part 4A	Not delegated		authorised person
section 105J(5)	Select assistants to accompany authorised person in exercise of power under Part 4A	Not delegated		authorised person
section 105J(6)	Carry out requirements of a notice under section 105F(5) if the owner of land fails to comply	Not delegated		authorised person
section 105J(7)	Authorise a person to carry out requirements of a notice under section 105F(6) on behalf of an authorised person if the owner of land fails to comply	Not delegated		council

Fire and Emergency Services 2005				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 105J(8)	Recover the reasonable costs and expenses incurred in taking action under section 105J(6)	Not delegated		authorised person
section 129	Erect a siren for the purpose of giving warning of the outbreak or threat of fire or an emergency	Not delegated		council

Graffiti Control Act 2001

Provision	Item Delegated	Delegate	Capacity of Council
section 7(1)	Appoint an authorised person	Chief Executive Officer	council
section 7(2)	Impose conditions	Chief Executive Officer	council
section 9(3)	Issue reasonable directions	Chief Executive Officer	council
section 12(1)	Enter private property and take any action necessary to remove or obliterate graffiti if: • notice was served on the owner or occupier; and • the owner or occupier has not objected	Chief Executive Officer	council
section 12(3)(a)	Take reasonable steps to consult with the owner or occupier of the property	Chief Executive Officer	council
section 12(3)(b)	Ensure as far as practicable the work is carried out: • expeditiously and in such a way as to avoid unnecessary	Chief Executive Officer	council

Provision	Item Delegated	Delegate	Capacity of Council
	inconvenience or disruption to the owner or occupier; and • with reasonable care and to a reasonable standard		
section 12(4)	Authorise a person to take action on behalf of the council	Chief Executive Officer	council

Instrument of Delegation under the Local Government (Elections) Act 1999

Local Government (Elections) Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 4(2)(d)	Fix a day for a poll	Chief Executive Officer		council
section 8(1)	Appoint a person or persons to the office or officer not filled by a supplementary election	Chief Executive Officer		council

Local Government (Elections) Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	which has wholly or partially failed or been declared void			
section 8(1a)	Appoint a person or persons to the office or officer that remain unfilled where not all vacancies are filled	Chief Executive Officer		council
section 9(1)	Hold a poll	Chief Executive Officer		council
section 9(3)	Fix a day as polling day for a poll by notice published on the council website	Chief Executive Officer		council
section 9(4)	Fix a day as the day on which the voters roll for the purposes of the poll closes	Chief Executive Officer		council
section 12(b)	Provide information, education and publicity designed to promote public participation in the electoral processes for its area, to inform potential voters about the candidates who are standing for election in its area, and to	Chief Executive Officer		council

Local Government (Elections) Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	advise its local community about the outcome of elections and polls conducted in its area			
section 13A(2)(a)	Inform potential electors in the council area of the requirements to be enrolled on the voters roll in accordance with the community engagement charter	Chief Executive Officer		council
section 13A(2)(b)	Arrange advertising Informing potential electors in the council area of the requirements to be enrolled on the voters roll	Chief Executive Officer		council
section 15(14)	Provide copies of the voters roll for the council area for inspection at the principal office of the council	Chief Executive Officer		council
section 55(1)	Participate in consultation with the returning officer regarding the use of a computer program to carry out steps involved in the	Chief Executive Officer		council

Local Government (Elections) Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	recording, scrutiny or counting of votes in an election or poll			
section 70(3)	Contest a petition to the Court by lodging a reply	Chief Executive Officer		council
section 75(1)(a)	Participate in proceedings as a party pursuant to an order of the Court	Chief Executive Officer		council
section 75(1)(b)	Apply to intervene in proceedings	Chief Executive Officer		council
section 75(3)	Intervene in proceedings in the manner and to the extent directed by the Court and on such other conditions as the court directs	Chief Executive Officer		council
section 76	Engage counsel to represent the council in proceedings	Chief Executive Officer		council

Local Government (Elections) Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 77	Apply to the court to refer a question of law to the Court of Appeal	Chief Executive Officer		council
section 91A(1)	Prepare and adopt a caretaker policy	Chief Executive Officer		council
section 91A(3)	Apply in writing for an exemption from the prohibition against making a designated decision during an election period	Chief Executive Officer		council
section 91B(1)	Hold at least 1 meeting involving candidates and members of the public	Chief Executive Officer		
section 91B(2)	Hold a meeting remotely using audio visual technology or any other means determined appropriate by the delegate	Chief Executive Officer		
Section 91B(4)	Provide in the caretaker policy that a public meeting will not be held and include a	Chief Executive Officer		

Local Government (Elections) Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	statement certified by the principal member setting out the Council's reasons			

Instrument of Delegation under the Local Government (Members Allowances and Benefits) Regulations 2025

Local Government (Members Allowances and Benefits) Regulations 2025				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
regulation 5(3)	Aggregate claims for reimbursement of expenses and pay the claim on a quarterly or monthly basis	Chief Executive Officer		council

Instrument of Delegation under the Local Government Act 1999

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 7(a)	Plan at the local and regional level for the development and future requirements of the council area	Chief Executive Officer		council
section 7(b)	Provide services and facilities that benefit its area, its ratepayers and residents, and visitors to the council area	Chief Executive Officer		council
section 7(ba)	Determine appropriate financial contribution to be made by ratepayers to resources of the council	Not delegated		council
section 7(c)	Provide for the welfare, well-being and interests of individuals and	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	groups within the council's community			
section 7(d)	Take measures to protect the council area from natural and other hazards and to mitigate the effects of such hazards	Chief Executive Officer		council
section 7(e)	Manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity	Chief Executive Officer		council
section 7(f)	Provide infrastructure for the council's community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	assists in the management of any area)			
section 7(g)	Promote the council area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism	Chief Executive Officer		council
section 7(h)	Establish or support organisations or programs that benefit people in the council area or local government generally	Chief Executive Officer		council
section 7(i)	Manage and, if appropriate, develop, public areas vested in, or occupied by, the council	Chief Executive Officer		council
section 7(j)	Manage, improve and develop resources available to the council	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 7(k)	Undertake other functions and activities conferred by or under an Act	Chief Executive Officer		council
section 12(1)	Publish a notice in the Gazette altering the composition of the council or dividing, or redividing, the area of the council into wards, altering the division of the area of the council into wards or abolishing the division of the area of the council into wards	Not delegated		council
section 12(2)	Publish a notice in the Gazette changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council, or giving a name to, or altering the name of, a ward	Not delegated		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 12(3)	Undertake a review under section 12 of the Local Government Act	Chief Executive Officer		council
section 12(4)	Undertake a review under section 12 of the Local Government Act at least once in each relevant period prescribed by the regulations	Chief Executive Officer		council
section 12(5)	Initiate the preparation of a presentation review report and form the opinion a person is qualified to address the representation and governance issues	Not delegated		council
Section 12(7)	Undertake public consultation	Chief Executive Officer		council
section 12(11)	Finalise the council report	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 12(11a)	Refer the report to Electoral Commissioner	Chief Executive Officer		council
section 12(11e)(a)	Take such action as is necessary (including by altering report)	Chief Executive Officer		council
section 12(11e)(b)	Comply with requirements of section 12(7)	Chief Executive Officer		council
section 12(11e)(c)	Refer the report to the Electoral Commissioner under section 12(12)	Chief Executive Officer		council
section 12(12)	Refer report to the Electoral Commissioner	Chief Executive Officer		council
section 12(12a)	Include with the report copies of any written submissions if received	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 12(15)(b)	Provide for the operation of any proposal recommended in the council's report by notice in the Gazette	Chief Executive Officer		council
section 12(16)(a)	Take action on a report referred back to the council by the Electoral Commissioner	Chief Executive Officer		council
section 12(16)(b)	Refer report back to the Electoral Commissioner	Chief Executive Officer		council
section 12(17)	Comply with requirements of section 12(7) (unless determine alteration of report is of a minor nature only)	Chief Executive Officer		council
section 12(24)	Undertake a review within period specified by the Electoral Commissioner	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 13(1)	Publish a notice in the Gazette changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council, or altering the name of a ward	Chief Executive Officer		council
section 13(2)(a)	Give public notice of the proposal to change the council from a municipal council to a district council or vice versa, alter the name of the council or the name of the area of the council, or alter the name of a ward	Chief Executive Officer		council
section 13(2)(b)	Invite written submissions	Chief Executive Officer		council
section 13(2)(c)	Give any person who makes a written submission in response to an invitation an opportunity to	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	appear personally or by representative before the council or a council committee to be heard on the submission			
section 28(1)(c)	Refer a proposal for the making of a proclamation under Chapter 3 of the Local Government Act to the South Australian Local Government Grants Commission	Not delegated		council
section 31(2)(b)	Participate in consultation with the South Australian Local Government Grants Commission on the appointment of an investigator	Chief Executive Officer		council
section 31(10)(c)	Participate in consultation with the South Australian Local Government Grants Commission on a recommendation that a	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	proposal referred to the Commission not proceed			
section 36(1)(a)	Exercise the legal capacity of a natural person, including entering into contracts or arrangements, suing and being sued and acting in conjunction with another council or authority or person	Chief Executive Officer		council
section 36(1)(c)	Do anything necessary, expedient or incidental to performing or discharging the council's functions or duties or achieving the council's objectives	Chief Executive Officer		council
section 36(2)	Act outside the council area to the extent necessary or expedient to the performance of the council's functions or in order to provide	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	services to an unincorporated area of the State			
section 37(b)	Authorise an officer, employee or agent to enter into a contract on behalf of the council	Chief Executive Officer		council
section 41(1)	Establish a committee	Not delegated		council
section 41(2)	Determine the role of the committee	Not delegated		council
section 41(3)	Determine the membership of the committee	Not delegated		council
section 41(4)	Appoint a presiding member or make provision for the appointment of a presiding member	Not delegated		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 41(6)	Appoint the principal member as an ex officio member of the committee	Not delegated		council
section 41(8)	Determine the reporting and other accountability requirements applying to a committee	Not delegated		council
section 42(3)	Obtain the approval of the Minister to the conferral of corporate status on a council subsidiary	Chief Executive Officer		council
section 43(3)	Obtain the approval of the Minister to the conferral of corporate status on a regional subsidiary	Chief Executive Officer		council
section 44(6)	Cause a separate record to be kept of all delegations under	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	section 44 of the Local Government Act			
section 44(6a)	Review the delegation in force under section 44 of the Local Government Act	Chief Executive Officer		council
section 45(1)	Nominate a place as the council's principal office	Chief Executive Officer		council
section 45(2)	Determine the hours during which the principal office of the council will be open for the transaction of business	Chief Executive Officer		council
section 45(3)	Undertake public consultation regarding the manner, places and times at which the council's offices will be open to the public and any significant changes to these arrangements	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 46(1)	Engage in a commercial enterprise or activity in the performance of the council's functions	Chief Executive Officer		council
section 46(2)(a)	Establish a business in connection with a commercial project	Chief Executive Officer		council
section 46(2)(b)	Participate in a joint venture, trust, partnership or other similar body in connection with a commercial project	Chief Executive Officer		council
section 47(2)(b)	Participate in the formation of, or become a member of, a company limited by guarantee established as a national association to promote and advance the interests of an industry in which local government has an interest	Not delegated		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 48(aa1)	Develop and maintain prudential management policies, practices and procedures for the assessment of projects	Chief Executive Officer		council
section 48(1)	Obtain a report addressing the prudential issues set out in section 48(2)	Chief Executive Officer		council
section 48(6)	Take steps to prevent the disclosure of specific information in a report under section 48(1) of the Local Government Act in order to protect its commercial value or to avoid disclosing the financial affairs of a person (other than the council)	Chief Executive Officer		council
section 49(a1)	Maintain procurement policies, practices and procedures directed towards:	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	(a) obtaining value in the expenditure of public money; (b) providing for ethical and fair treatment of participants; and (c) ensuring probity, accountability and transparency in procurement operations			
section 49(1)	Prepare and adopt policies on contracts and tenders, including policies on the following: (a) the contracting out of services; (b) competitive tendering and the use of other measures to ensure that services are delivered cost-effectively; (c) the use of local goods and services; and (d) the sale or disposal of land or other assets.	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 49(3)	Alter or substitute a policy under section 49 of the Local Government Act	Not delegated		council
section 50(8)	Comply with any mandatory requirements and have regard to and seek to achieve relevant principles or performance outcomes	Chief Executive Officer		council
section 50A(1)	Prepare and adopt a community engagement policy	Chief Executive Officer		
section 50A(2)	Make additional provision not inconsistent with the charter and provide for community consultation and participation in relation to any other decision, activity or process	Chief Executive Officer		

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 50A(4)	Adopt a community engagement policy that: •is of general or limited application; and •varies in operation; and •provides for or for the granting of exemptions	Chief Executive Officer		
section 50A(5)	Alter a community engagement policy or substitute a new policy	Chief Executive Officer		
section 50A(6)	Undertake public consultation before adopting, altering or substituting a community engagement plan	Chief Executive Officer		
section 54(1)(d)	Grant a leave of absence from council	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 54(1)(d)	Remove from office on the ground that the member has been absent from three or more consecutive ordinary meetings of the council	Chief Executive Officer		council
section 55B(6)	Apply to SACAT for an order disqualifying a member of the council from the office of member under the Local Government Act	Chief Executive Officer		
section 57(6)	Recover amount of a liability incurred in contravention of section 57 of the Local Government Act as a debt from the members of the councils at the time the contract was made or lease was entered	Chief Executive Officer		council
section 68(3b)	Apply to SACAT for an order disqualifying member of the	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	council from the office of member under the Local Government Act			
section 70(a1)	Publish prescribed details contained in the Register	Chief Executive Officer		council
section 75F(1)	Prepare and adopt behavioural support policies	Chief Executive Officer		council
section 75F(5)	Alter or substitute a behavioural support policy	Chief Executive Officer		council
section 75F(6)	Undertake public consultation before adopting, altering or substituting a behavioural support policy	Chief Executive Officer		council
section 75F(7)(a)	Review the operation of the behavioural support policies and consider whether to adopt	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	additional behavioural support policies			
section 75F(7)(b)	Consider whether to adopt behavioural support policies	Chief Executive Officer		council
section 76(12a)(b)	Determine requirements of the council	Chief Executive Officer		council
section 77(1)	Provide reimbursement of prescribed expenses of a member of council	Chief Executive Officer		council
section 80	Take out a policy of insurance insuring every member of the council and a spouse or domestic partner or another person who may be accompanying a member of the councils against the risks associated with the performance	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	or discharge of official functions or duties by members			
section 80A(1)	Prepare a training and development policy for members	Chief Executive Officer		council
section 80A(2b)	Suspend a member from office of member of the council for failure to comply with the prescribed mandatory requirements	Chief Executive Officer		council
section 80A(2e)	Revoke the suspension if satisfied the member has complied with the prescribed mandatory requirements and give public notice of the revocation	Chief Executive Officer		council
section 80A(2f)	Apply to SACAT for an order disqualifying the member from office of member of the council	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 80A(3)	Alter or substitute a training and development policy for members	Not delegated		council
section 80B(1)(a)	Suspend a member subject to a relevant interim intervention order from the office of member of the council where person protected by the order is another member	Chief Executive Officer		council
section 80B(3)	Revoke a suspension	Chief Executive Officer		council
section 80B(9)	Apply to SACAT for an order disqualifying the member from the office of member of the council	Chief Executive Officer		council
section 84(3)	Keep notice on public display and continue to publish notice in accordance with section 132(1)(a) of the Local Government Act until completion of meeting	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 88(3)	Keep notice on public display and continue to publish notice in accordance with section 132(1)(a) of the Local Government Act until completion of meeting	Chief Executive Officer		council
section 89(1)(b)	Determine procedures to apply to a meeting of a council committee	Chief Executive Officer		council
section 90A(1)	Hold or arrange for the holding of an information or briefing session to which more than 1 member of the council is invited to attend or be involved in for the purposes of providing information or a briefing	Chief Executive Officer		council
section 90A(4)	Order that an information or briefing session be closed to the public	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 90A(5)	If an order under section 90A(4) of the Local Government Act is made, to make a record of the matters specified in section 90A(5)	Chief Executive Officer		council
section 90A(7)	Comply with the requirements of the regulations regarding the publication of prescribed information	Chief Executive Officer		council
section 91(3)	Supply each member of the council with a copy of council or council committee minutes within 5 days of the meeting	Chief Executive Officer		council
section 91(9)(c)	Revoke an order made under section 91(7) of the Local Government Act	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 92(1)	Prepare a code of practice relating to the principles, policies, procedures and practices that the council will apply for the purposes of the operation of Parts 3 and 4 the Local Government Act	Chief Executive Officer		council
section 92(2)	Review code of practice	Chief Executive Officer		council
section 92(3)	Alter or substitute a new code of practice	Chief Executive Officer		council
section 92(5)	Undertake public consultation on proposed code, alterations or substitute code	Chief Executive Officer		council
section 93(1)	Convene a meeting of electors of the council area or part of the council area	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 93(11)	Supply each member of the council with a copy of the minutes of proceedings within 5 days of a meeting of electors	Chief Executive Officer		council
section 93(14)	Determine the procedure to be observed to make a nomination for the purposes of sections 93(3)(a)(ii) or 93(3)(b)(ii) of the Local Government Act	Chief Executive Officer		council
section 94(6)	Make submissions to the Minister	Chief Executive Officer		council
section 94(7)	Comply with a direction of the Minister under section 94(5) of the Local Government Act	Chief Executive Officer		council
section 97(6)(b)	Determine a person has appropriate qualifications or	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	experience in human resource management			
section 98(3)	Invite applications including by advertising on website and take other action	Chief Executive Officer		council
section 98(3)	Determine website to advertise invitation for applications	Chief Executive Officer		council
section 98(4a)(a)	Appoint at least one person to selection panel not being a member or employee	Chief Executive Officer		council
section 98(7)(b)	Determine a person has appropriate qualifications or experience in human resource management	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 102A(3)(b)	Determine a person has appropriate qualifications or experience in human resource management	Chief Executive Officer		council
section 106(2)	Pay contribution to another council	Chief Executive Officer		council
section 106(3)	Recover a contribution from another council as a debt	Chief Executive Officer		council
section 106(4)	Provide details of the service of an employees or former employee to another council	Chief Executive Officer		council
section 106(5)	Hold and apply a contribution under section 106 of the Local Government Act as prescribed by regulation	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 111(b)	Declare that an officer or an officer of a class is subject to subdivision 2, Part 4, Chapter 7 of the Local Government Act	Chief Executive Officer		council
section 120A(1)	Prepare and adopt employee behavioural standards	Chief Executive Officer		council
section 120A(4)	Alter or substitute employee behavioural standards	Chief Executive Officer		council
section 120A(5)	Consult with any registered industrial association that represents interests of employees of councils before adopting, altering or substituting employee behavioural standards	Chief Executive Officer		council
section 120A(6)a)	Review the operation of the employee behavioural standards	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 120A(6)(b)	Consider whether to adopt employee behavioural standards	Chief Executive Officer		council
section 122(1)	Develop a strategic management plan	Chief Executive Officer		council
section 122(1a)(a)	Develop a long-term financial plan	Chief Executive Officer		council
section 122(1a)(b)	Develop an infrastructure and asset management plan	Chief Executive Officer		council
section 122(1c)	Provide information relating to long-term financial plan and infrastructure and asset management plan to designated authority	Chief Executive Officer		council
section 122(1e)	Provide to the designated authority all relevant information	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	on the matters specified in this section in accordance with guidelines determined by designated authority			
section 122(1h)	Ensure advice provided by designated authority and any response of the Council is published in the Council's annual business plan (draft and adopted) in the relevant financial year and subsequent financial year (until next relevant financial year)	Chief Executive Officer		council
section 122(1j)	Provide to the designated authority within time and in manner specified in notice information the designated authority reasonably requires.	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 122(4)	Review strategic management plans	Chief Executive Officer		council
section 122(6)	Undertake public consultation relation to the development and review of the council's strategic management plans	Chief Executive Officer		council
section 123(3)(a)	Prepare a draft annual business plan	Chief Executive Officer		council
section 123(3)(b)	Undertake public consultation policy in regard to the draft annual business plan	Chief Executive Officer		council
section 123(9)(a)(i)	Prepare a summary of the annual business plan	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 123(9)(a)(ii)	Provide a copy of the summary of the annual business plan to ratepayers	Chief Executive Officer		council
section 124(1)(a)	Keep accounting records	Chief Executive Officer		council
section 125	Implement and maintain appropriate policies, practices and procedures of internal control	Chief Executive Officer		council
section 125(3)	Ensure appropriate policies, systems and procedures relating to risk management are implemented and maintained	Chief Executive Officer		council
section 126(9)	Ensure annual report of audit and risk committee is included in annual report	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 126A(1)	Establish a regional audit and risk committee	Chief Executive Officer		council
section 126A(9)	Ensure annual report of regional audit and risk committee is included in annual report	Chief Executive Officer		Council
section 127(1)	Prepare financial statements, notes and other statement or documents as required by the regulations	Chief Executive Officer		council
section 127(3)	Provide statements to auditor	Chief Executive Officer		council
section 127(4)	Submit a copy of audited statements to persons or bodies prescribed by the regulations	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 128(2)	Appoint an auditor on the recommendation of the relevant audit and risk committee.	Chief Executive Officer		council
section 128(9)	Provide information prescribed in section 128(9) of the Local Government Act in the council's annual report	Chief Executive Officer		council
section 130A(1)	Request auditor or other suitably qualified person to examine a report on any matter relating to financial management, or the efficient and economy with which the council manages or uses its resources to achieve its objectives	Not delegated		council
section 131(1)	Prepare annual report	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 131(4)	Provide a copy of the annual report to each council member	Chief Executive Officer		council
section 131(5)	Submit a copy of the annual report to the persons or bodies prescribed by regulation	Chief Executive Officer		council
section 131(7)	Provide an abridged or summary version of the annual report to electors in the council area.	Chief Executive Officer		council
section 131A(1)	Provide to the Minister the material specified in Schedule 4 of the Local Government Act and any other information specified by the Minister	Not delegated		council
section 132(1)(a)	Publish a document referred to in Schedule 5 of the Local Government Act on a website	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	determined by chief executive officer			
section 132(1)(b)	Provide a printed copy of a document referred to in Schedule 5 of the Local Government Act	Chief Executive Officer		council
section 132(3a)	Publish a document or part of a document on a website determined by the chief executive officer where an order under section 91(7) of the Local Government Act expires or ceases to apply	Chief Executive Officer		council
section 132A	Implement and maintain appropriate policies, practices and procedures to ensure compliance with statutory requirements and achievement and maintenance of good public administration	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 133	Obtain funds as permitted by the Local Government Act or other Act	Chief Executive Officer		council
section 135(1)	Provide security	Chief Executive Officer		council
section 135(2)(a)	Assign a distinguishing classification to a debenture	Chief Executive Officer		council
section 135(2)(b)	Appoint a trustee for the debenture holders	Chief Executive Officer		council
section 137	Expend funds in the performance or discharge of the council's powers, functions or duties under the Local Government Act or other Acts	Chief Executive Officer		council
section 139(1)	Invest money under the council's control	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 139(5)	Obtain and consider independent and impartial advice regarding the investment of funds	Chief Executive Officer		council
section 140	Review performance of investments at least annually	Chief Executive Officer		council
section 141(1)	Accept a gift	Chief Executive Officer		council
section 141(2)	Carry out the terms of a trust applying to a gift	Chief Executive Officer		council
section 141(3)	Apply to the Supreme court for an order varying the terms of a trust for which the council is the trustee	Chief Executive Officer		council
section 141(4)	Give notice of an application to the Supreme Court by public notice and in such other manner as directed by the Supreme Court	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 141(6)	Publish an order of the made by the Supreme Court under section 141(5) of the Local Government Act in the Gazette	Chief Executive Officer		council
section 142(1)	Take out and maintain insurance to cover the council's civil liabilities at least to the extent prescribed by the regulations	Chief Executive Officer		council
section 142(3)	Take out membership of the Local Government Association Mutual Liability Scheme	Chief Executive Officer		council
section 143(1)	Write off bad debts	Chief Executive Officer	Chief Executive Officer - up to \$50,000 Chief Operating Officer - up to \$10,000	council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
			Associate Director, Finance & Procurement - up to \$5,000 Manager, Rates & Receivables – up to \$1,000	
section 144(1)	Recovery of fees, charges, expenses or other amounts as a debt by action in a court of competent jurisdiction	Chief Executive Officer		council
section 144(2)	Provide notice of a fee, charge, expense or other amount relating to something done in respect of a rateable property to the owner or occupier of the property	Chief Executive Officer		council
section 144(2)	Recovery of a fee, charge, expense or other amount relating to something done in respect of a rateable property as if the fee,	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	charge, expense or other amount was a rate on the property			
section 148(1)	Assess rates against any piece or section of land or any aggregation of contiguous land	Chief Executive Officer		
section 151(5)(d)	Prepare a report on a proposed change to the basis of the rating any land, the valuation of land for the purpose of rating or imposition of rates on land	Chief Executive Officer		council
section 151(5)(e)	Undertake public consultation	Chief Executive Officer		council
section 152(3)	To be satisfied the relevant land constitutes a single farm enterprise	Chief Executive Officer		

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 156	Attribute a land use to land	Chief Executive Officer		
section 156(10)	Extend the time period for lodging an objection	Chief Executive Officer		council
section 156(11)	Decide an objection to attribution of a particular use to land	Chief Executive Officer		council
section 156(12)	Participate in a review of an attribution of a particular use to land by South Australian Civil and Administrative Tribunal	Chief Executive Officer		council
section 156(14a)(a)	Prepare a report on a proposed change to the differentiating factor in relation to land	Chief Executive Officer		council
section 156(14a)(b)	Undertake public consultation	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 159(1)	Determine the manner and form of an application for a rebate of rates	Chief Executive Officer		council
section 159(3)	Grant a rebate of rates	Chief Executive Officer		council
section 159(4)	Increase a rebate of rates	Chief Executive Officer		council
section 159(10)	Determine that proper cause for a rebate of rates no longer applies	Chief Executive Officer		council
section 159(11)	Recover rates, or rates at an increased level, proportionate to the remaining part of the financial year if an entitlement to a rebate of rates no longer applies	Chief Executive Officer		council
section 161(1)	Grant a rebate of rates greater than 75% on land used for service	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	delivery or administration by a community service organisation			
section 165(1)	Grant a rebate of rates greater than 75% on land occupied by a school and being used for educational purposes	Chief Executive Officer		council
section 165(2)	Grant a rebate of rates greater than 75% on land being used by a university or university college to provide accommodation and other forms of support on a not-for-profit basis	Chief Executive Officer		council
section 166(1)	Grant a rebate of rates or service charges in prescribed circumstances	Chief Executive Officer		council
section 166(2)	Attach conditions to the granting of a rebate of rates or service	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	charges under section 166(1) of the Local Government Act			
section 167(1)	Adopt valuations	Not delegated		council
section 167(6)	Publish a notice of the adoption of valuations in the Gazette	Chief Executive Officer		council
section 168(1)	Request the Valuer-General to value land in the council area	Not delegated		council
section 168(2)	Furnish information to the Valuer-General requested information	Chief Executive Officer		council
section 168(3)(b)	Enter valuation into the assessment record	Chief Executive Officer		council
section 168(3)(c)	Provide notice to the principal ratepayer in respect of land of the valuation of that land	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 169(3)(b)	Allow an extension of time in which to object to the valuation of land	Chief Executive Officer		council
section 169(5)	Refer an objection to the valuation of land to the valuer who made the valuation with a request to reconsider the valuation	Chief Executive Officer		council
section 169(7)	Provide written notice to an objector of the outcome of the objection	Chief Executive Officer		council
section 169(10)	Refer request for a review of the valuation of land to the Valuer-General	Chief Executive Officer		council
section 169(11)	Make representations to the valuer in regard to the valuation of	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	land which is the subject of the objection			
section 169(15)	Participate in a review of a valuation of land by South Australian Civil and Administrative Tribunal	Chief Executive Officer		council
section 169(16)	Pay the prescribed fee to the Valuer-General	Chief Executive Officer		council
section 170	Give public notice of the declaration of a rate or service charge	Chief Executive Officer		council
section 173(5)	Determine a review of the outcome of a request to alter the assessment record	Not delegated		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 173(6)	Provide written notice of decision on review	Not delegated		council
section 173(7)	Participate in a review of decision of council	Not delegated		council
section 174(1)	Provide the assessment record for inspection at the principal offices of the council	Chief Executive Officer		council
section 174(2)	Provide for the purchase of an entry in the assessment record	Chief Executive Officer		council
section 178(3)	Recover rates as a debt	Chief Executive Officer		council
section 178(4)	Provide written notice requiring a lessee or licensee of land to pay rent or other consideration to the council under the lease or licence	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	in satisfaction of the liability for rates			
section 178(6)	Remit a charge payable under section 178(5) of the Local Government Act in whole or in part	Chief Executive Officer		council
Section178(7)(b)	By written notice to the owner of the land, inform the owner of the imposition of the requirement under section 178 (4)	Chief Executive Officer		
section 179(2)	Adopt a valuation of land	Chief Executive Officer		council
section 179(5)	Refund rates that have been paid to a principal ratepayer if land ceases to be rateable land	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 180(1)	Provide a rates notice to the principal ratepayer	Chief Executive Officer		council
section 181(2)	Determine the day on which an instalment of rates falls due	Not delegated		council
section 181(3)	Adjust the months in which instalments of rates are payable	Not delegated		council
section 181(4)(b)	Agree with a principal ratepayer the dates on which instalments of rates are payable	Chief Executive Officer		council
section 181(5)	Provide rates notice to principal ratepayer	Chief Executive Officer		council
section 181(7a)	Agree with a principal ratepayer to vary the period for the provision of a rates notice	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 181(9)	Remit the whole or any part of an amount payable under section 181(8) of the Local Government Act	Chief Executive Officer		council
section 181(11)	Grant discounts or other incentives in relation to the payment of rates	Not delegated		council
section 181(12)(b)	Impose a surcharge or administrative levy not exceeding 1 per cent of the rates payable in a particular financial year with respect to the payment of rates by instalments	Chief Executive Officer		council
section 181(13)	Impose different requirements than those under section 181 of the Local Government Act in relation to the payment of separate rates or service rates	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 181(15)	Determine that rates of a particular kind will be payable in more than four instalments in a particular financial year	Not delegated		council
section 182(1)(a)	Postpone payment of rates	Chief Executive Officer		council
section 182(1)(b)	Remit the whole or part payment of rates	Chief Executive Officer		council
section 182(2)(a)	Impose a condition that the ratepayer pay interest on postponed rates	Chief Executive Officer		council
section 182(2)(b)	Impose other conditions on the postponement of rates	Chief Executive Officer		council
section 182(2)(c)	Revoke a postponement of rates	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 182(3)	Postpone the payment of rates	Not delegated		council
section 182(4)	Grant a remission of rates	Chief Executive Officer		council
section 182(5)	Require a ratepayer to verify an entitlement to the remission of rates	Chief Executive Officer		council
section 182(6)	Revoke a determination under section 182(4) of the Local Government Act to remit rates	Chief Executive Officer		council
section 182A(1)	Receive an application for a postponement of the payment of the prescribed proportion of rates for the current or a future financial year	Chief Executive Officer		council
section 182A(2)	Determine the manner and form of an application under section	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	182A(1) of the Local Government Act			
section 182A(3)(a)	Reject an application under section 182A(1) of the Local Government Act in accordance with the regulations	Chief Executive Officer		council
section 182A(3)(b)	Impose conditions on the postponement of rates in accordance with the regulations	Chief Executive Officer		council
section 183	Apply amount received in respect of rates in manner prescribed by section 183 of the Local Government Act	Chief Executive Officer		council
section 184(1)	Sell land where an amount of rates in respect of the land has been in arrears for more than three years	Not delegated		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 184(2)	Send a notice to the principal ratepayer	Chief Executive Officer		council
section 184(3)	Send a copy of the notice sent to the principal ratepayer to any other owner of the land, any registered mortgagee, the holder of any caveat over the land and, if the land is held from the Crown under a lease, licence or agreement to purchase, to the Minister who is responsible for the administration of the Crown Lands Act 1929.	Chief Executive Officer		council
section 184(4)(c)	Give public notice of the notice	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 184(4)(d)	Leave a copy of the notice sent to the principal ratepayer at a conspicuous place on the land	Chief Executive Officer		council
section 184(6)	Set a reserve price for the auction	Chief Executive Officer		council
section 184(7)	Seek the consent of the Minister who is responsible for the administration of the Crown Lands Act 1929 to have the land sold by public auction	Chief Executive Officer		council
section 184(8)	Advertise an auction to sell land under section 184 of the Local Government Act in a newspaper circulating throughout the State	Chief Executive Officer		council
section 184(9)	Call off an auction	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 184(10)	Sell land by private contract	Chief Executive Officer		council
section 184(11)	Apply money receive in respect of the sale of land under section 184 of the Local Government Act as prescribed in section 184(11)	Chief Executive Officer		council
section 184(12)	Deal with money under the Unclaimed Money Act 2021	Chief Executive Officer		council
section 185(1)	Apply to the Minister who is responsible for the administration of the Crown Lands Act 1929 for an order under section 185 of the Local Government Act	Chief Executive Officer		council
section 186(2)(a)	Repay an amount of overpaid rates	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 186(2)(a)	Credit an amount of overpaid rates against future liabilities for rates on the land subject to the overpaid rates	Chief Executive Officer		council
section 186(2)(b)	Take action to recover an additional amount in arrears payable on account of an alteration of the valuation or decision	Chief Executive Officer		council
section 186(2)(b)	Give notice to recover an additional amount in arrears payable on account of an alteration of the valuation or decision	Chief Executive Officer		council
section 186(5)	Refund an amount to a person ceasing to be a ratepayer	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 187(1)	Issue a certificate stating the amount of any liability for rates or charges on the land and any amount received on account of rates or charges that is held in credit against future liabilities for rates or charges on the land	Chief Executive Officer		council
section 187A(5)(b)	Receive a report from the Ombudsman	Chief Executive Officer		council
section 187B(5)	Receive a report from the Ombudsman	Chief Executive Officer		council
section 187B(6)	Provide a written response to the Ombudsman and complainant	Chief Executive Officer		council
section 187B(7)	Grant a rebate or remission of any rate or service charge, or of any charge, fine or interest	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 188(1)(a)	Impose fees and charges for the use of any property or facility owned, controlled, managed or maintained by the council	Chief Executive Officer		council
section 188(1)(b)	Impose fees and charges for services supplied to a person at his or her request	Chief Executive Officer		council
section 188(1)(c)	Impose fees and charges for carrying out work at a person's request	Chief Executive Officer		council
section 188(3)	Provide for: (a) specific fees and charges; (b) maximum fees and charges and minimum fees and charges; (c) annual fees and charges;	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	(d) the imposition of fees or charges according to specified conditions or circumstances; (e) the variation of fees or charges according to specified factors; (f) the reduction, waiver or refund, in whole or in part, of fees or charges.			
section 188(5)(b)	Fix, vary or revoke fees and charges for the purposes of section 188(1)(a), 188(1)(b) and 188(1)(c) of the Local Government Act	Chief Executive Officer		council
section 188(7)	Take reasonable steps to bring a variation of a fee or charge to the notice of a person who may be affected	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 190	Agree to acquire land	Chief Executive Officer	Leases and licences for the purpose of commercial parking	council
section 191(1)	Seek the Minister's consent to acquire land compulsorily	Not delegated		council
section 191(1)	Acquire land compulsorily	Chief Executive Officer		council
section 191(2)	Acquire land compulsorily	Not delegated		council
section 192(4)	Publish a copy of a resolution under section 192(1) of the Local Government Act in the Gazette	Chief Executive Officer		council
section 193(2)	Undertake on public consultation in respect of a proposal to	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	exclude land from classification as community land			
section 193(3)	Obtain approval of owner of land to exclude land from classification as community land	Chief Executive Officer		council
section 193(6)	Give notice of a resolution to exclude land from classification as community land or to classify land as community land	Chief Executive Officer		council
section 194(2)(a)	Prepare and make publicly available a report on a proposal to revoke the classification of community land	Chief Executive Officer		council
section 194(2)(b)	Undertake public consultation on the proposal	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 194(3)(a)	Submit the proposal to revoke the classification of land as community land with a report on all submissions made in respect of the proposal to the Minister	Chief Executive Officer		council
section 194(4)	Participate in consultation with the Minister	Not delegated		council
section 195(2)	Give notice of the revocation of the classification of land as community land to the Registrar-General	Chief Executive Officer		council
section 196(1)	Prepare and adopt a management plan for community land	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 196(1a)	Prepare and adopt a management plan for the Adelaide Park Lands	Chief Executive Officer		Adelaide City Council
section 197(1)	Undertake public consultation	Chief Executive Officer		council
section 197(1)(a)	Make copies of a proposed management plan available or inspection of purchase at the council's principal office	Chief Executive Officer		council
section 197(3)	Give public notice of the adoption of the management plan	Chief Executive Officer		council
section 198(1)	Amend or revoke a management plan	Chief Executive Officer		council
section 198(2)	Undertake public consultation of a proposal to amend or revoke a management plan	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 198(4)	Give public notice of the adoption of a proposal to amend or revoke a management plan	Chief Executive Officer		council
section 199	Manage community land in accordance with any relevant management plan	Chief Executive Officer		council
section 200(1)	Approve the use of community land for a business purpose	Chief Executive Officer		council
section 200(3)	Impose conditions on an approval to use community land for a business purpose	Chief Executive Officer		council
section 201(1)	Sell or otherwise dispose of an interest in land	Chief Executive Officer	Delegation is limited to disposing of an interest in land only by way of lease or license, including consenting	council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
			to lease assignments and surrenders, of value less than \$150,000 pa	
section 202(1)	Grant a lease or licence over community land	Chief Executive Officer		council
section 202(2)	Undertake public consultation in regard to granting a lease or licence relating to community land	Chief Executive Officer		council
section 207(1)	Keep a register of community land in the council area	Chief Executive Officer		council
section 207(2)(c)	Determine that the register of community land in the council area will consist of a computer record	Chief Executive Officer		council
section 208(4)	Cause a copy of a resolution declaring a road or land to be a	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	public road or preserving an easement to be published in the Gazette			
section 209(3)	Enter an agreement in regard to the ownership of fixture and equipment installed on a public road	Chief Executive Officer		council
section 210(1)	Declare a private road to be a public road	Chief Executive Officer		council
section 210(2)(a)	Give written notice to the owner of the private road of a proposed declaration	Chief Executive Officer		council
section 210(2)(ab)	Give written notice to the holder of a registered interest over the private road of a proposed declaration	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 210(2)(b)	Give public notice of a proposed declaration	Chief Executive Officer		council
section 210(5)	Publish a declaration under section 210 of the Local Government Act in the Gazette	Chief Executive Officer		council
section 210(7)	Furnish a copy of a declaration under section 210 of the Local Government Act to the Registrar-General	Chief Executive Officer		council
section 211(1)(a)	Enter an agreement with the Commissioner of Highways or other authority that has the care, control and management of a highway	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 211(1)(b)	Act in accordance with a notice issued by the Commissioner of Highways	Chief Executive Officer		council
section 212(1)	Carry out roadwork in the council area	Chief Executive Officer		council
section 212(1)	Enter an agreement with another council to carry out roadwork in that other council's area	Chief Executive Officer		council
section 212(2)	Do anything reasonably necessary for, or incidental to, roadwork	Chief Executive Officer		council
section 212(3)(b)	Consult with the Commissioner of Highways	Chief Executive Officer		council
section 212(3)(c)(i)	Obtain the agreement of the owner of a private road	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 212(3)(c)(ii)	Give notice to the owner of a private road and a reasonable opportunity to make representations on proposed roadwork	Chief Executive Officer		council
section 212(3)(c)(ii)	Consider any representations by the owner of a private road on proposed roadwork	Chief Executive Officer		council
section 212(3)(d)	Obtain the agreement of the owner of private land	Chief Executive Officer		council
section 213(1)	Recover the whole cost or an agreed contribution to the cost of roadworks undertaken by agreement	Chief Executive Officer		council
section 213(2)	Recover the cost of roadwork to repair damage to a road from the person who damaged a road or is	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	the owner of infrastructure which damaged the road			
section 213(3)(a)	Recover the cost of roadwork on private land or a contribution to the cost of the work determined by the council as a debt from the owner of the private land	Chief Executive Officer		council
section 214(2)(a)	Agree the amount of contribution to roadwork with another council	Chief Executive Officer		council
section 214(2)(b)	Seek a determination by a court as to the amount of contribution to roadwork to be paid by another council	Chief Executive Officer		council
section 214(3)	Give notice to another council of proposed roadwork and provide reasonable opportunity to that	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	other council to make representations			
section 215(2)	Carry out roadwork to allow water from a road to drain into adjoining property	Chief Executive Officer		council
section 215(4)	Give notice to the owner of land in regard to the proposed action to drain water into the land	Chief Executive Officer		council
section 216(1)	Issue an order requiring the owner of private land to carry out specified road work or improve the road	Chief Executive Officer		council
section 217(1)	Issue an order requiring the owner of a structure or equipment installed in, on, across, under or over a road to carry out specified road work by way of maintenance	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	or repair or move the structure or equipment to allow the council to carry out roadwork			
section 217(2)(a)	Take action under an order issued under section 217(1) of the Local Government Act if it is not complied with by the owner of the structure or equipment	Chief Executive Officer		council
section 217(2)(a)	Recover the cost of taking action under section 217(2)(a) of the Local Government Act as a debt from the owner of the structure or equipment	Chief Executive Officer		council
section 218(1)	Issue an order requiring the owner of land adjoining a road to carry out specified work to construct, remove or repair a	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	crossing place from the road to the land			
section 219(1)	Assign a name to a public or private road, or to a public place, or change the name of a public or private road, or a public place	Chief Executive Officer		council
section 219(1a)	Assign a name to a public road created by land division	Chief Executive Officer		council
section 219(2)(a)	Give notice to an adjoining council of a proposed road name change where the road runs into the adjoining council	Chief Executive Officer		council
section 219(2)(b)	Consider any representations of an adjoining council in response to a notice under section 219(2)(a) of the Local Government Act	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 219(3)(a)	Notify the Registrar-General, the Surveyor-General and the Valuer-General of the assignment of a road name or change of a road name	Chief Executive Officer		council
section 219(3)(b)	Provide information to the Registrar-General, the Surveyor-General and the Valuer-General about the name of roads and public places in the council area	Chief Executive Officer		council
section 219(4)	Provide public notice on the assigning or changing of a road name	Chief Executive Officer		council
section 219(5)	Prepare and adopt a policy on the assigning of road names	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 219(6)	Alter or substitute a policy on the assigning of road names	Not delegated		council
section 219(7)	Give public notice of the adopting or altering of a policy	Chief Executive Officer		council
section 220(1)	Adopt a numbering system for buildings and allotments adjoining the road	Chief Executive Officer		council
section 220(1a)	Assign a number to all buildings and allotments adjoining a public road	Chief Executive Officer		council
section 220(2)	Alter or substitute a new numbering system	Chief Executive Officer		council
section 220(3)	Give public notice of the adoption, alteration or substitution of a	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	numbering system for a particular road			
section 220(4)	Notify the Valuer-General of a decision to adopt, alter or substitute of a numbering system	Chief Executive Officer		council
section 220(6)	Request the owner of land to ensure that the appropriate number for the owner's building or allotment is displayed in a form directed or approved by the council	Chief Executive Officer		council
section 221(1)	Grant an authorisation to alter a public road	Chief Executive Officer		council
section 222(1)	Grant a permit authorising the use of a public road for business purposes	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 223(1)	Undertake public consultation	Chief Executive Officer		council
section 223(2)	Give written notice of the proposal to agencies prescribe by regulation	Chief Executive Officer		council
section 224(1)	Attach conditions to an authorisation or permit	Chief Executive Officer		council
section 224(2)	Comply with any requirements prescribed by the regulations in relation to attaching conditions under section 224(1) of the Local Government Act	Not delegated		council
section 225(1)	Cancel an authorisation or permit	Chief Executive Officer		council
section 225(2)(a)	Give the holder of an authorisation or permit written notice of the proposed	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	cancellation of the authorisation or permit			
section 225(2)(b)	Consider any representation by the holder of an authorisation or permit	Chief Executive Officer		council
section 225(3)	Determine a shorter period than one month for a response from the holder of an authorisation or permit	Chief Executive Officer		council
section 231(1)	Keep a register of public roads in the council area	Chief Executive Officer		council
section 232	Plant vegetation on a road	Chief Executive Officer		council
section 232	Authorise the planting of vegetation on a road	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 232(b)	Undertake public consultation	Chief Executive Officer		
section 233(2)	Take action to recover damages from a person who without the council's permission intentionally or negligently damages a road or structure belonging to the councils associated with a road	Chief Executive Officer		council
section 234(1)	Remove and dispose of any structure, object or substance from a road	Chief Executive Officer		council
section 234(2)	Recover the cost of acting under section 234(1) from the person who erected, placed or deposited the structure, object or substance on the road	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 234(3)	Clear a road of wreckage, objects or material on the road as a result of a vehicle accident	Chief Executive Officer		council
section 234(3)	Recover the cost of clearing the road from a driver of a vehicle involved in the accident	Chief Executive Officer		council
section 234A(5)	Erect barricades or other traffic control devices as necessary to give effect to a resolution to exclude vehicles from a road or public place	Chief Executive Officer		council
section 234A(6)	Give public notice of a resolution under section 234A(1) or 234A(2) of the Local Government Act	Chief Executive Officer		council
section 236(2)	Apply to the court for an order that a person convicted of the offence under section 236(1) of the Local	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	Government Act pay any costs incurred by the council in removing or disposing of the abandoned vehicle			
section 237(4)(a)	Notify the owner of a vehicle of the removal of the vehicle by written notice	Chief Executive Officer		council
section 237(4)(b)	Notify the owner of a vehicle of the removal of the vehicle by public notice	Chief Executive Officer		council
section 237(5)	Sell a vehicle by public auction or public tender	Chief Executive Officer		council
section 237(6)	Dispose of a vehicle	Chief Executive Officer		council
section 237(7)	Apply the proceeds of the sale of a vehicle as prescribed in section	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	237(7) of the Local Government Act			
section 238(3)	Erect a notice regarding access to or use of a particular piece of land under a council by-law in a prominent place or in the immediate vicinity of the land	Chief Executive Officer		council
section 242(3)	Notify an applicant in writing of a decision or presumptive decision on an application which is subject to section 242 of the Local Government Act	Chief Executive Officer		council
section 242(4)	Fix a date as the 'relevant date' for the purposes of section 242 of the Local Government Act	Chief Executive Officer		council
section 243(1)	Apply to the Registrar-General for the issue of a certificate of title for	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	land which has vested in fee simple in the council under the Local Government Act			
section 245(2)	Take reasonable action to respond to a request by the owner or occupier of property adjacent to a road to avert a risk of damage from a tree	Chief Executive Officer		council
section 245A(1)	Require a person to enter into an agreement with the council in regard to work under an approval under the Planning, Development and Infrastructure Act 2016 which could cause damage to any local government land (including a road) within the vicinity of the site of the development	Chief Executive Officer		council
section 245A(3)	Participate in the hearing of an appeal by a person against the	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	requirements to enter and agreement of the terms or conditions of the agreement			
section 246(4a)	Give public notice of a determination under section 246(3)(e)	Chief Executive Officer		council
section 246(4)	Give public notice of alteration	Chief Executive Officer		
section 246(5)(b)	Fix an expiation fee for alleged offences against the by-laws	Chief Executive Officer		council
section 249(1)	Make copies of a proposed by-law (and any code, standard or other document proposed to be applied or incorporated by the by-law) available to the public in accordance with section 132(1)	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 249(2)	Consider submissions made on a proposed by-law	Chief Executive Officer		council
section 249(4)	Obtain a certificate signed by a legal practitioner	Chief Executive Officer		council
section 249(5)	Publish a by-law in the Gazette	Chief Executive Officer		council
section 249(7)	Give public notice of making a by-law	Chief Executive Officer		council
section 250(5)	Publish a resolution adopting a model by-law in the Gazette	Chief Executive Officer		council
section 250(7)	Give public notice of the adoption of a model by-law	Chief Executive Officer		council
section 252(1)	Maintain a register of the by-laws made or adopted by the council	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 252(5)	Provide for purchase a certified copy of a by-law	Chief Executive Officer		council
section 254(1)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer		council
section 255(1)	Provide a notice in writing prior to making an order under section 254(1) of the Local Government Act	Chief Executive Officer		council
section 255(2)	Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of the land	Chief Executive Officer		council
section 255(3)	Consider any representations made in response to a notice	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	under section 255(1) of the Local Government Act			
section 255(3)(a)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer		council
section 255(3)(b)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer		council
section 255(3)(c)	Determine not to proceed to make an order to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer		council
section 255(7)	Serve an order to do or refrain from doing a thing prescribed in	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	section 254(1) of the Local Government Act			
section 255(8)	Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of the land	Chief Executive Officer		council
section 255(11)	Vary an order	Chief Executive Officer		council
section 255(12)	Make an order	Chief Executive Officer		council
section 256(3)	Participate in a review of an order by the South Australian Civil and Administrative Tribunal	Chief Executive Officer		council
section 257(1)	Take action required by an order made under section 255 of the Local Government Act	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 257(2)	Authorise a person to take action under section 257(1) of the Local Government Act	Chief Executive Officer		council
section 257(3)	Recover the costs of taking action under section 257(1) of the Local Government Act	Chief Executive Officer		council
section 257(5)	Provide notice fixing a period in which a person must pay an amount recoverable by the council under section 257 of the Local Government Act	Chief Executive Officer		council
section 257(5)(b)	Impose a charge over land for an unpaid amount recoverable by the council under section 257 of the Local Government Act	Chief Executive Officer		council
section 259(1)	Prepare and adopt policies concerning the operation of Part	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	2, Chapter 12 of the Local Government Act			
section 259(2)(a)	Prepare a draft policy	Chief Executive Officer		council
section 259(2)(b)	Undertake public consultation	Chief Executive Officer		council
section 259(3)	Consider submissions	Chief Executive Officer		council
section 259(4)	Amend a policy	Chief Executive Officer		council
section 259(5)	Take steps in section 259(2) and 259(3) prior to amending a policy	Chief Executive Officer		council
section 260(1)	Appoint an authorised person	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 260(2)	Impose conditions or limitations on the appointment of an authorised person	Chief Executive Officer		council
section 260(3)	Issue an identity card to an authorised person	Chief Executive Officer		council
section 260(5)	Revoke the appointment of an authorised person	Chief Executive Officer		council
section 262A(3)	Deal with a complaint in accordance with the council's behavioural management policy	Chief Executive Officer		council
section 262B(1)	Prepare and adopt a behavioural management policy	Chief Executive Officer		council
section 262B(6)	Alter or substitute a behavioural management policy	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 262B(7)	Review the operation of the behavioural management policy	Chief Executive Officer		council
section 262D	Provide complainant with written reasons for refusal or determination	Chief Executive Officer		council
section 262W(3)(b)(ii)	Provide report to the Panel detailing: • member's compliance with the Panel's requirement; or • council's compliance with Panel's requirement	Chief Executive Officer		council
section 263B(1)(a) and (3)	To act in accordance with a recommendation of the Ombudsman	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 264(1)(a)	Authorise a person in writing for the purposes of this section to lodge a complaint with SACAT	Chief Executive Officer		council
section 270(a1)	Develop and maintain policies, practices and procedures for dealing with requests for the provision of services by the council or complaints about the activities of the council, employees of the council or person acting on behalf of the council	Chief Executive Officer		council
section 270(1)	Establish procedures for the review of decisions	Chief Executive Officer		council
section 270(2a)(b)	Allow an application to be made more than 6 months after the reviewable decision	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 270(3a)	Reduce, waive or refund a fee	Chief Executive Officer		council
section 270(4)	Refuse an application for the review of a decision	Chief Executive Officer		council
section 270(6)	Amend policies, practices and procedures applying under section 270 of the Local Government Act	Chief Executive Officer		council
section 270(8)	Initiate and consider a report for the purpose of section 270(8) of the Local Government Act	Chief Executive Officer		council
section 271(1)	Make provision in a procedure under section 270 of the Local Government Act for disputes between a person and the council to be dealt with under a scheme	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	involving mediation, conciliation or neutral evaluation			
section 271(2)	Constitute panels of mediators, conciliators and evaluators	Chief Executive Officer		council
section 271(7)	Pay costs of mediation, conciliation and evaluation	Chief Executive Officer		council
section 271A(1)	Provide requested information to the Minister	Chief Executive Officer		council
section 271B(1)(a)	Obtain an independent assessment of the council's probity or compliance with any requirements placed on the council under legislation	Chief Executive Officer		council
section 271B(1)(b)	Take specified action to meet standards in the conduct or	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	administration of the affairs of the council identified by the Minister			
section 272(3)	Provide an explanation and make submissions to the Minister	Chief Executive Officer		council
section 272(5)	Make submissions to the Minister in relation to the subject matter of an interim report	Chief Executive Officer		council
section 273(3)	Make submissions to the Minister in relation to a report under section 273(1) of the Local Government Act	Chief Executive Officer		council
section 275(2)	Make submissions to the Minister in relation to a report under section 274 of the Local Government Act	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 276(2)(a)	Bring proceedings under section 276(1) of the Local Government Act	Chief Executive Officer		council
section 276(5)(b)	Take necessary steps for and hold a ballot or poll in accordance with an order of the District Court	Chief Executive Officer		council
section 276(5)(f)	Produce or deliver books, voting-paper or documents in accordance with an order of the District Court	Chief Executive Officer		council
section 279(1)	Serve a document	Chief Executive Officer		council
section 281(1)	Notify a lessee or licensee of land to pay the council rent or other consideration payable under the lease or licence in satisfaction of	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	the landowner's liability to the council			
section 281(2)(b)	Notify the owner of land of the imposition of a requirements under section 281(1) of the Local Government Act	Chief Executive Officer		council
section 282(1)	Approve an occupier of land undertaking work	Chief Executive Officer		council
section 294(1a)	Provide notice to an owner or occupier of land	Chief Executive Officer		council
section 294(3)(a)	Pay rent to the owner of occupier of land as determined by agreement or the Supreme Court	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 294(3)(b)	Pay to the owner of occupier of land reasonable compensation for damage to any crops on land	Chief Executive Officer		council
section 294(3)(c)(i)	Remedy damage to land caused by the council	Chief Executive Officer		council
section 294(3)(c)(ii)	Pay compensation for any other loss or damage caused by the council	Chief Executive Officer		council
section 294(5)	Erect a fence	Chief Executive Officer		council
section 294(7)	Comply with the relevant requirements of the Mining Act 1971	Chief Executive Officer		council
section 296(1)	Recover the cost or a portion of the costs of works as a debt	Not delegated		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 296(3)	Give notice of a valuation to the owner of land	Chief Executive Officer		council
section 296(5)	Participate in an objection or review to a valuation	Chief Executive Officer		council
section 297	Sell or dispose of rubbish collected by the council	Chief Executive Officer		council
section 298(1)	Order action in response to flooding or imminent flooding	Chief Executive Officer		council
section 300(1)	Pay the cost of advertising	Chief Executive Officer		council
clause 13(c), Schedule 1A	Enter an arrangement with the Stormwater Management Authority to make use of council staff, equipment or facilities	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 17(1), Schedule 1A	Prepare a stormwater management plan	Chief Executive Officer		council
clause 18(1), Schedule 1A	Prepare a stormwater management plan or revise an existing stormwater management plan	Chief Executive Officer		council
clause 18(2), Schedule 1A	Provide a stormwater management plan to the Stormwater Management Authority for approval	Chief Executive Officer		council
clause 19(3), Schedule 1A	Take action required by the Stormwater Management Authority as a condition of approving a stormwater management plan	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 20(1), Schedule 1A	Comply with an order issued by the Stormwater Management Authority under clause 2091), Schedule 1A of the Local Government Act	Chief Executive Officer		council
clause 20(5), Schedule 1A	Make submissions to the Stormwater Management Authority	Chief Executive Officer		council
clause 20(6), Schedule 1A	Enter into an agreement with the Stormwater Management Authority for the repayment of costs and expenses of the authority by the council	Chief Executive Officer		council
clause 24(1), Schedule 1A	Take action consistent with the provisions of an approved stormwater management plan or a condition imposed on approval of a stormwater management plan	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	or action required by an order under clause 20(a), schedule 1B of the Local Government Act by: (a) entering and occupying any land; (b) constructing, maintaining or removing any infrastructure; (c) excavating any land; (d) inspecting, examining or surveying any land and for that purpose: (i) fixing posts, stakes or other markers on the land; (ii) digging trenches or sink test holes in the land to determine the nature of the top soil and underlying strata; and (iii) removing samples for analysis; and			

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	(e) altering water table levels, stopping or reducing the flow of water in a watercourse, diverting water flowing in a watercourse to another watercourse or to a lake or controlling the flow of water in any other manner; (f) holding water in a watercourse or lake or by any other means; (g) diverting water to an underground aquifer, disposing of water to a lake, underground aquifer or the sea, or dealing with water in any other manner; (h) deepening, widening or changing the course of a watercourse, deepening or widening a lake or taking action to remove any obstruction to the flow of water;			

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	(i) undertaking any other form of work (including work undertaken for the purposes of stormwater management or flood mitigation); (j) undertaking any testing, monitoring or evaluation; and (k) undertaking any other activity of a prescribed kind.			
clause 24(2)(a), Schedule 1A	Enter into an agreement with the owner of private land	Chief Executive Officer		council
clause 24(2)(b), Schedule 1A	Acquire an easement or other appropriate interest over land by agreement with the owner or in accordance with the Land Acquisition Act 1969 and any other applicable laws	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 24(3), Schedule 1A	Acquire land by agreement for the purposes of constructing any infrastructure or performing any work	Chief Executive Officer		council
clause 25(2), Schedule 1A	Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24	Chief Executive Officer		council
clause 25(3)(b), Schedule 1A	Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24	Chief Executive Officer		council
clause 26(3), Schedule 1A	Make submissions to the Minister regarding the vesting of the care, control and management of infrastructure or land in the council	Chief Executive Officer		public authority

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 26(4), Schedule 1A	Maintain and repair infrastructure and maintain land vested in the council	Chief Executive Officer		public authority
clause 2(1), Schedule 1B	Enter a building upgrade agreement	Chief Executive Officer		council
clause 2(4), Schedule 1B	Agree to other parties entering a building upgrade agreement	Chief Executive Officer		council
clause 4, Schedule 1B	Agree to vary or terminate a building upgrade agreement	Chief Executive Officer		council
clause 6(1), Schedule 1B	Declare a building upgrade charge	Chief Executive Officer		council
clause 6(2), Schedule 4B	Provide written notice of the declaration of a building upgrade charge	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 6(4), Schedule 1B	Give notice of each payment of a building upgrade charge	Chief Executive Officer		council
clause 7(2), Schedule 1B	Deduct and retain any service fee and late payment fee	Chief Executive Officer		council
clause 7(3)(a), Schedule 1B	Hold money pending payment to the finance provider	Chief Executive Officer		council
clause 7(3)(b), Schedule 1B	Pay money to the finance provider	Chief Executive Officer		council
clause 9(1), Schedule 1B	Sell land if a building upgrade charge remains outstanding for more than 3 years	Chief Executive Officer		council
clause 9(2), Schedule 1B	Apply money received on the sale of land as prescribed by clause 9(2), schedule 1B of the Local Government Act	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 9(3), Schedule 1B	Deal with unclaimed money in accordance with the Unclaimed Moneys Act 1891	Chief Executive Officer		council
clause 10(2)(a), Schedule 1B	Adjust a building upgrade charge	Chief Executive Officer		council
clause 10(2)(a), Schedule 1B	Give notice to the building owner of the adjustment of a building upgrade charge	Chief Executive Officer		council
clause 10(3)(d), Schedule 1B	Refund excess payments to the building owner	Chief Executive Officer		council
clause 11(1), Schedule 1B	Recover a building upgrade charge in accordance with a building upgrade agreement	Chief Executive Officer		council
clause 13(1), Schedule 1B	Keep a register of building upgrade agreements	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 13(3), Schedule 1B	Provide the register of building upgrade agreements for inspection at the principal office of the council	Chief Executive Officer		council
clause 13(4), Schedule 1B	Provide an extract of the register of building upgrade agreements	Chief Executive Officer		council
clause 1(4), Schedule 2	Publish a copy of the charter of a subsidiary in the Gazette	Chief Executive Officer		council
clause 3(1), Schedule 2	Prepare a charter for a subsidiary	Chief Executive Officer		council
clause 3(4), Schedule 2	Review a charter for a subsidiary	Chief Executive Officer		council
clause 3(5)(a), Schedule 2	Furnish a copy of an amended charter for a subsidiary to the Minister	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 3(5)(b), Schedule 2	Publish a copy of an amended charter for a subsidiary on a website determined by the chief executive officer	Chief Executive Officer		council
clause 3(5)(c), Schedule 2	Publish a notice in the Gazette of the fact of the amendment and website address at which the charter is available for inspection	Chief Executive Officer		council
clause 4(1), Schedule 2	Determine the membership of the board of management of a subsidiary	Chief Executive Officer		council
clause 4(2), Schedule 2	Appoint members of the board of management of a subsidiary	Chief Executive Officer		council
clause 4(6), Schedule 2	Appoint a deputy of a board member	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 4(8), Schedule 2	Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility between offices held concurrently	Chief Executive Officer		council
clause 5(9), Schedule 2	Act on advice of a board of management that the subsidiary owes a duty of confidence in regard to a matter	Chief Executive Officer		council
clause 5(12), Schedule 2	Direct the board of management as to procedures	Chief Executive Officer		council
clause 8(1), Schedule 2	Participate in consultation with a subsidiary on the preparation and adoption of the subsidiary's business plan	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 8(4), Schedule 2	Participate in consultation with a subsidiary in an annual review of the subsidiary's business plan	Chief Executive Officer		council
clause 8(5), Schedule 2	Participate in consultation with a subsidiary on the amendment of the subsidiary's business plan	Chief Executive Officer		council
clause 9(2)(d), Schedule 2	Fix a date by which a subsidiary's budget must be adopted	Chief Executive Officer		council
clause 9(3), Schedule 2	Approve the amendment by a subsidiary of an adopted budget	Chief Executive Officer		council
clause 9(5), Schedule 2	Participate in consultation with a subsidiary on the subsidiary incurring spending before the adoption of its budget for the year	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 10(1), Schedule 2	Give a direction to a subsidiary	Chief Executive Officer		council
clause 10(2), Schedule 2	Make a copy of a direction given to a subsidiary available at the principal office of the council	Chief Executive Officer		council
clause 11(1), Schedule 2	Request a subsidiary to furnish information or records in the possession or control of the subsidiary	Chief Executive Officer		council
clause 11(2), Schedule 2	Act on advice of a board of management that information or a record should be treated as confidential	Chief Executive Officer		council
clause 12(1), Schedule 2	Request a subsidiary to report on a matter to the council	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 12(2), Schedule 2	Receive a report on the work and operations of the subsidiary	Chief Executive Officer		council
clause 12(4), Schedule 2	Incorporate a report made under clause 12(2), Schedule 2 into the annual report of the council	Chief Executive Officer		council
clause 13(3), Schedule 2	Determine or approve members of the audit committee of the subsidiary	Chief Executive Officer		council
clause 14(2), Schedule 2	Approve borrowing by a subsidiary	Chief Executive Officer		council
clause 16(1)(a), Schedule 2	Request the Minister wind up a subsidiary	Chief Executive Officer		council
clause 17(4), Schedule 2	Publish (in conjunction with the other constituent councils) a copy	Chief Executive Officer		council

Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	of the charter of a subsidiary in the Gazette			
clause 19(1), Schedule 2	Prepare (in conjunction with the other constituent councils) a charter of a subsidiary	Chief Executive Officer		council
clause 19(4), Schedule 2	Review (in conjunction with the other constituent councils) a charter of a subsidiary	Chief Executive Officer		council
clause 19(5)(a), Schedule 2	Furnish (in conjunction with the other constituent councils) a copy of an amended charter of a subsidiary to the Minister	Chief Executive Officer		council
clause 19(5)(b), Schedule 2	Publish (in conjunction with the other constituent councils) a copy of the amended charter of a subsidiary on a website	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	determined by the chief executive officer			
clause 20(1), Schedule 2	Determine (in conjunction with the other constituent councils) the membership of the board of management of a subsidiary	Chief Executive Officer		council
clause 20(7), Schedule 2	Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility	Chief Executive Officer		council
clause 21(8), Schedule 2	Authorise a person to attend a meeting of the board of management and have access to the papers provided to board members for the meeting	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 21(9), Schedule 2	Act on advice of a board of management that a matter should be treated confidentially	Chief Executive Officer		council
clause 21(12), Schedule 2	Direct (in conjunction with the other constituent councils) procedures for the board of management	Chief Executive Officer		council
clause 24(1), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in the preparation and adoption of a business plan	Chief Executive Officer		council
clause 24(4), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in an annual review of the subsidiary's business plan	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 24(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on the amendment of the subsidiary's business plan	Chief Executive Officer		council
clause 25(2)(d), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a budget must be adopted by the subsidiary	Chief Executive Officer		council
clause 25(3), Schedule 2	Approve (in conjunction with the other constituent councils) the amendment of a budget adopted by the subsidiary	Chief Executive Officer		council
clause 25(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on incurring spending prior to the adoption of a budget	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 26, Schedule 2	Issue (in conjunction with the other constituent councils) a direction to the subsidiary	Chief Executive Officer		council
clause 27(1), Schedule 2	Request the subsidiary to furnish information or records in the possession or control of the subsidiary to the council	Chief Executive Officer		council
clause 27(2), Schedule 2	Act on advice of a board of management that information or a record should be treated as confidential	Chief Executive Officer		council
clause 28(1), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a subsidiary must furnish to the constituent councils report on the work and operations of the subsidiary	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 28(3), Schedule 2	Incorporate a report under clause 28(1), Schedule 2 of the Local Government Act in the annual report of the council	Chief Executive Officer		council
clause 30(3), Schedule 2	Determine or approve (in conjunction with the other constituent councils) the members of the subsidiary's audit committee	Chief Executive Officer		council
clause 33(1), Schedule 2	Request (in conjunction with the other constituent councils) the Minister to wind up a regional subsidiary	Chief Executive Officer		council
clause 2(1), Schedule 6	Deliver a notice to the Registrar-General for the purpose of registering a charge over land	Chief Executive Officer		council

Local Government Act 1999				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
clause 3(1)(b), Schedule 6	Exercise the powers of a mortgagee given by the Real Property Act 1886 under a mortgage in respect of which default has been made in payment of money secured by the mortgage	Chief Executive Officer		council
clause 4(1), Schedule 6	Provide notice to the Registrar-General that the amount a charge relates to has been repaid and apply for the discharge of the charge	Chief Executive Officer		council



CITY OF ADELAIDE

COMBINED INSTRUMENT OF DELEGATION FOR ADELAIDE ECONOMIC DEVELOPMENT AGENCY (AEDA)

Provisions for Corporate Services - Adelaide Economic Development Agency (AEDA)

City of Adelaide Act 1998			
Provision	Item Delegated	Delegate	Capacity of Council
section 30(1)	Undertake or participate in, strategic planning for its area and the State more generally (so far as it is relevant to the City of Adelaide).	General Manager Adelaide Economic Development Agency	council
section 30(2)	Undertake or participate in strategic planning under this section	General Manager Adelaide Economic Development Agency	council
section 37A(2)	Publish or give a notice or permit under this section	General Manager Adelaide Economic Development Agency Executive Manager Rundle Mall Program Manager Rundle Mall Coordinator Project and Operations	council

City of Adelaide Act 1998			
Provision	Item Delegated	Delegate	Capacity of Council
section 37A(3)	Publish a notice in the Gazette specifying vehicles that may enter or remain in the Mall and specify hours or occasions during which vehicles may enter and remain in the Mall	General Manager Adelaide Economic Development Agency Executive Manager Rundle Mall Program Manager Rundle Mall Coordinator Project and Operations	council
section 37A(4)	Permit, in writing, a vehicle to enter and remain in the Mall and specify conditions	General Manager Adelaide Economic Development Agency Executive Manager Rundle Mall Program Manager Rundle Mall Event Coordinator Event Facilitator Coordinator Projects and Operations Events and Activations Coordinator	council
section 37A(6)	Vary or revoke a notice or permit published or given	General Manager Adelaide Economic Development Agency Executive Manager Rundle Mall Program Manager Rundle Mall Event Coordinator Event Facilitator Coordinator Projects and Operations Events and Activations Coordinator	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
section 7(a)	Plan at the local and regional level for the development and future requirements of the council area	General Manager Adelaide Economic Development Authority	council
section 7(b)	Provide services and facilities that benefit its area, its ratepayers and residents, and visitors to the council area	General Manager Adelaide Economic Development Authority	council
section 7(c)	Provide for the welfare, well-being and interests of individuals and groups within the council's community	General Manager Adelaide Economic Development Authority	council
section 7(d)	Take measures to protect the council area from natural and other hazards and to mitigate the effects of such hazards	General Manager Adelaide Economic Development Authority	council
section 7(e)	Manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity	General Manager Adelaide Economic Development Authority	council
section 7(f)	Provide infrastructure for the council's community and for development within its area (including infrastructure that helps to protect any part of the local or broader community)	General Manager Adelaide Economic Development Authority	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
	from any hazard or other event, or that assists in the management of any area)		
section 7(g)	Promote the council area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism	General Manager Adelaide Economic Development Authority	council
section 7(h)	Establish or support organisations or programs that benefit people in the council area or local government generally	General Manager Adelaide Economic Development Authority	council
section 7(i)	Manage and, if appropriate, develop, public areas vested in, or occupied by, the council	General Manager Adelaide Economic Development Authority	council
section 7(j)	Manage, improve and develop resources available to the council	General Manager Adelaide Economic Development Authority	council
section 7(k)	Undertake other functions and activities conferred by or under an Act	General Manager Adelaide Economic Development Authority	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
section 31(10)(c)	Participate in consultation with the South Australian Local Government Grants Commission on a recommendation that a proposal referred to the Commission not proceed	General Manager Adelaide Economic Development Authority	council
section 36(1)(a)	Exercise the legal capacity of a natural person, including entering into contracts or arrangements, suing and being sued and acting in conjunction with another council or authority or person	General Manager Adelaide Economic Development Authority	council
section 36(1)(c)	Do anything necessary, expedient or incidental to performing or discharging the council's functions or duties or achieving the council's objectives	General Manager Adelaide Economic Development Authority Executive Manager Business and Investment Executive Manager Marketing & Tourism Executive Manager Rundle Mall	council
section 36(2)	Act outside the council area to the extent necessary or expedient to the performance of the council's functions or in order to provide services to an unincorporated area of the State	General Manager Adelaide Economic Development Authority Executive Manager Business and Investment Executive Manager Marketing & Tourism Executive Manager Rundle Mall	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
section 125	Implement and maintain appropriate policies, practices and procedures of internal control	General Manager Adelaide Economic Development Authority Executive Manager Business and Investment Executive Manager Rundle Mall	council
section 125(3)	Ensure appropriate policies, systems and procedures relating to risk management are implemented and maintained	General Manager Adelaide Economic Development Authority Executive Manager Business and Investment Executive Manager Marketing & Tourism Executive Manager Rundle Mall	council
section 132A	Implement and maintain appropriate policies, practices and procedures to ensure compliance with statutory requirements and achievement and maintenance of good public administration	General Manager Adelaide Economic Development Authority Executive Manager Business and Investment Executive Manager Marketing & Tourism Executive Manager Rundle Mall	council
section 133	Obtain funds as permitted by the Local Government Act or other Act	General Manager Adelaide Economic Development Authority	council
section 135(1)	Provide security	General Manager Adelaide Economic Development Authority	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
section 144(1)	Recovery of fees, charges, expenses or other amounts as a debt by action in a court of competent jurisdiction	General Manager Adelaide Economic Development Authority	council
section 188(1)(a)	Impose fees and charges for the use of any property or facility owned, controlled, managed or maintained by the council	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall	council
section 188(1)(b)	Impose fees and charges for services supplied to a person at his or her request	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall	council
section 188(1)(c)	Impose fees and charges for carrying out work at a person's request	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall	council
section 221(1)	Grant an authorisation to alter a public road	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall Program Manager Rundle Mall	council
section 221(1)	Grant a permit authorising the use of a public road for business purposes	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
		Program Manager Rundle Mall Leasing Coordinator Coordinator Brands and Partnerships	
section 223(2)	Give written notice of the proposal to agencies prescribe by regulation	General Manager Adelaide Economic Development Authority Executive Manager Business and Investment Executive Manager Marketing & Tourism Executive Manager Visitor Economy Executive Manager Rundle Mall	council
section 223(2)	Give written notice of the proposal to agencies prescribe by regulation	General Manager Adelaide Economic Development Authority Executive Manager Business and Investment Executive Manager Marketing & Tourism Executive Manager Visitor Economy Executive Manager Rundle Mall	council
section 223(1)	Follow the relevant steps in the council's public consultation policy	General Manager Adelaide Economic Development Authority Executive Manager Business and Investment Executive Manager Marketing & Tourism Executive Manager Rundle Mall	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
section 224(1)	Attach conditions to an authorisation or permit	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall Program Manager Rundle Mall Coordinator Project and Operations Leasing Coordinator Coordinator, Brands and Partnerships	council
section 225(1)	Cancel an authorisation or permit	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall Program Manager Rundle Mall Coordinator Project and Operations Leasing Coordinator Coordinator, Brands and Partnerships	council
section 225(2)(a)	Give the holder of an authorisation or permit written notice of the proposed cancellation of the authorisation or permit	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall	council
section 225(2)(b)	Consider any representation by the holder of an authorisation or permit	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
section 225(3)	Determine a shorter period than one month for a response from the holder of an authorisation or permit	General Manager Adelaide Economic Development Authority Executive Manager Rundle Mall	council
clause 12(4), Schedule 2	Incorporate a report made under clause 12(2), Schedule 2 into the annual report of the council	General Manager Adelaide Economic Development Authority	council
clause 21(9), Schedule 2	Act on advice of a board of management that a matter should be treated confidentially	General Manager Adelaide Economic Development Authority	council
clause 21(12), Schedule 2	Direct (in conjunction with the other constituent councils) procedures for the board of management	General Manager Adelaide Economic Development Authority	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
clause 24(1), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in the preparation and adoption of a business plan	General Manager Adelaide Economic Development Authority	council
clause 24(4), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in an annual review of the subsidiary's business plan	General Manager Adelaide Economic Development Authority	council
clause 24(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on the amendment of the subsidiary's business plan	General Manager Adelaide Economic Development Authority	council
clause 25(2)(d), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a budget must be adopted by the subsidiary	General Manager Adelaide Economic Development Authority	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
clause 25(3), Schedule 2	Approve (in conjunction with the other constituent councils) the amendment of a budget adopted by the subsidiary	General Manager Adelaide Economic Development Authority	council
clause 25(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on incurring spending prior to the adoption of a budget	General Manager Adelaide Economic Development Authority	council
clause 26, Schedule 2	Issue (in conjunction with the other constituent councils) a direction to the subsidiary	General Manager Adelaide Economic Development Authority	council
clause 27(1), Schedule 2	Request the subsidiary to furnish information or records in the possession or control of the subsidiary to the council	General Manager Adelaide Economic Development Authority	council

Local Government Act 1999 - Local Government Act 1999

Provision	Power and Functions Delegated	Delegate	Capacity of Council
clause 27(2), Schedule 2	Act on advice of a board of management that information or a record should be treated as confidential	General Manager Adelaide Economic Development Authority	council
clause 28(1), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a subsidiary must furnish to the constituent councils report on the work and operations of the subsidiary	General Manager Adelaide Economic Development Authority	council
clause 28(3), Schedule 2	Incorporate a report under clause 28(1), Schedule 2 of the Local Government Act in the annual report of the council	General Manager Adelaide Economic Development Authority	council
clause 30(3), Schedule 2	Determine or approve (in conjunction with the other constituent councils) the members of the subsidiary's audit committee	General Manager Adelaide Economic Development Authority	council

**INSTRUMENT OF GENERAL APPROVAL AND DELEGATION TO COUNCIL
USE OF TRAFFIC CONTROL DEVICES, ROAD CLOSURE AND GRANTING OF
EXEMPTIONS FOR EVENTS**

ROAD TRAFFIC ACT 1961 (SECTIONS 17, 20 & 33)

MINISTER FOR TRANSPORT AND INFRASTRUCTURE

REVOCATION OF PREVIOUS INSTRUMENT

I, **Tom Koutsantonis, Minister for Transport and Infrastructure** in the State of South Australia, in accordance with the powers conferred on the Minister by the *Road Traffic Act 1961*, **REVOKE** the previous Instrument issued by the Minister entitled "Notice to Council to use Traffic Control Devices and to close roads and grant exemptions for events" dated 27 April 2009.

INSTRUMENT OF GENERAL APPROVAL

**GENERAL APPROVAL FOR THE INSTALLATION, MAINTENANCE, ALTERATION,
OPERATION OR REMOVAL OF TRAFFIC CONTROL DEVICES**

I, **Tom Koutsantonis, Minister for Transport and Infrastructure** in the State of South Australia, pursuant to section 12 of the *Road Traffic Act 1961* ("the Act"), hereby grant the following **GENERAL APPROVALS** to Council:

A. Traffic Control Devices

For the purpose of sections 17(1) and (2) of the Act, I grant Council **GENERAL APPROVAL** to install, maintain, alter, operate, or remove, or cause to be installed, maintained altered, operated, or removed any traffic control device on, above or near a road which is under its care, control and management subject to the following conditions EXCEPT those traffic control devices specified in Clause A.8 or those dealt with in other clauses of this instrument:

A.1 Authorisation of other Officers

Council may authorise any Officer to exercise the powers conferred on it pursuant to Clause A of this Instrument. Any Authorisations to any Officer must be made by instrument in writing and approved by the Chief Executive Officer on behalf of Council. All actions carried out by any Officer in accordance with Clause A must be done so "for, and on behalf of the Council". Records must be kept of any Authorisations made pursuant to this clause. Council may attach any conditions to such Sub-Authorisations that it considers appropriate.

A.2 Conformity with the *Road Traffic Act*

All traffic control devices used pursuant to Clause A must conform to the requirements of the Act and any Rules and Regulations made under the Act.

A.3 Conformity with the Australian Standards and the Code

All traffic control devices must conform to the requirements of and be installed, maintained, altered, operated or removed in accordance with the applicable Australian Standards, and the provisions contained in the Code and the applicable Australian Standards, as amended from time to time.

The Code refers to and invokes the applicable Australian Standards. The Code must be read together with, but takes precedence over, all applicable Australian Standards.

A.4 Notification to adjoining Councils

Council must notify an adjoining Council before installing, altering or removing a traffic control device on a road that runs into or intersects with, or is otherwise likely to affect traffic on a road (including its flow, speed and composition) that is under the care, control and management of another Council.

Where a Council uses a traffic control device to effect section 32 of the Act, that is, closing a road for traffic management purposes, and the road runs into the area or along the boundary of another Council, each affected Council must concur with the road closure or part road closure.

A.5 Notification to the Commissioner of Highways

Council must notify the Commissioner of Highways before installing, altering or removing a traffic control device on a road that runs into or intersects with, or otherwise is likely to affect traffic on a road (including its flow, speed and composition) that is under the care, control and management of the Commissioner of Highways.

A.6 Consultation on traffic signals

If Council wishes the Commissioner of Highways to maintain Council's:

- (a) traffic signals at intersections;
- (b) emergency services traffic signals;
- (c) mid-block traffic signals (pedestrian actuated crossings);
- (d) signals at Koala crossings; or
- (e) signals at Wombat crossings with flashing lights,

then Council must consult with the Commissioner of Highways when proposing to install the said signals for the purpose of standardising the equipment and establishing a uniform maintenance program.

A.7 Traffic Impact Statement

Before any traffic control device is installed, altered or removed, a Traffic Impact Statement must be prepared by a person, who in the Council's opinion is an experienced traffic engineering practitioner.

The Traffic Impact Statement must be endorsed by a person authorised by Council.

The Traffic Impact Statement summarises the investigations undertaken to justify the installation, alteration or removal of traffic control devices and must address road safety issues and the traffic management effects for all road users, including cyclists and pedestrians. It need not be a lengthy document. The Code provides further guidance on the preparation of Traffic Impact Statements.

A Traffic Impact Statement is not required for the installation, alteration or removal of traffic control devices on road-related areas that do not constitute a public place.

A.8 Traffic control devices requiring separate approval

General approval does not apply to those traffic control devices:

- (a) specifically listed in the Code requiring separate approval; or
- (b) not contained in or referred to in the Australian Standards or the Code; or
- (c) not complying with clause A.3.

Council must obtain separate approval to install, maintain, alter, operate or remove, or cause to be installed, altered, operated or removed, any traffic control device specified in this clause.

Council must address applications for approval under this clause to the Commissioner of Highways who will consider the application as the Minister's delegate. The application must include a Traffic Impact Statement, any plans, and relevant supporting documentation.

B. Speed Limits at Works on Roads

For the purpose of section 20(2) of the Act, I grant Council **GENERAL APPROVAL** to place signs on a road for the purpose of indicating the maximum speed to be observed by drivers while driving on, by or towards

- a work area; or
- a work site

where workers are engaged, or works are in progress at the direction of Council, subject to the following conditions:

B.1 Authorisation of other Officers

Council may authorise any Officer to exercise the powers conferred on it pursuant to Clause B of this Instrument. Any Authorisations to any Officer must be made by instrument in writing and approved by the Chief Executive Officer on behalf of Council. All actions carried out by that Officer in accordance with Clause B must be done so "for, and on behalf of the Council". Records must be kept of any authorisation made pursuant to this clause. Council may attach any conditions to such Sub-Authorisations that it considers appropriate.

B.3 Conformity with the *Road Traffic Act*

The maximum speed to be indicated by signs must be in accordance with section 20 of the Act.

B.4 Conformity with the SA Standards

All traffic control devices must conform to the requirements of and be installed in accordance with the provisions contained in the SA Standards.

B.5 Persons who may act on behalf of Council

For the purposes of this clause, the following people may act on behalf of Council:

- (a) an employee of Council; or
- (b) an employee of a contractor or sub-contractor engaged to carry out works on a road on behalf of Council.

B.6 Training and Accreditation

At all times when a worker is present at a work area or work site at least one worker must:

- have gained accreditation in the DPTI Workzone Traffic Management Training Program; and
- carry a card or certificate certifying accreditation in this course when engaged at a work area or work site; and
- have undertaken re-training in the DPTI Workzone Traffic Management Training Program within the last 3 years.

B.7 Record Keeping

Any person acting on behalf of Council pursuant to Clause B must comply with the SA Standards that outline the procedures and guidelines for record keeping required for the overall safety and smooth operation of a traffic guidance scheme.

C. Traffic Control Devices at Works on Roads

For the purposes of sub-section 17(3) of the Act, I grant Council **GENERAL APPROVAL** to install, display, alter, operate, or remove, any traffic control device in relation to an area where persons are engaged in work or an area affected by works in progress, or in relation to part of a road temporarily closed to traffic under this Act or any other Act. This approval is subject to the following conditions:

C.1 Authorisation of other Officers

Council may authorise any Officers to exercise the powers conferred on it pursuant to Clause C of this Instrument. Any Authorisations to any officer must be by instrument in writing and approved by the Chief Executive Officer on behalf of Council. All actions carried out by that Officer in accordance with Clause C must be done so "for, and on behalf of the Council". Records must be kept of any authorisation made pursuant to

this clause. Council may attach any conditions to such Sub-Authorisations that it considers appropriate.

C.2 Conformity with the Road Traffic Act

All traffic control devices must conform to the requirements of, and be installed, displayed, altered, operated or removed in accordance with the Act and any Rules and Regulations made under the Act.

C.3 Conformity with the Code, and SA Standards

All traffic control devices must conform to the requirements of and be installed, displayed, altered, operated or removed in accordance with the provisions contained in the Code, the SA Standards and the applicable Australian Standards.

C.4 Persons who may act on behalf of Council

For the purposes of this clause, the following people may act on behalf of Council:

- (a) an employee of Council; or
- (b) an employee of a contractor or sub-contractor engaged to carry out works on a road on behalf of Council.

C.5 Training and Accreditation

At all times when a worker is present in an area where persons are engaged in work or an area affected by works in progress at least one worker must:

- have gained accreditation in the DPTI Workzone Traffic Management Training Program; and
- carry a card or certificate certifying accreditation in this course when engaged at a work area or work site; and
- have undertaken re-training in the DPTI Workzone Traffic Management Training Program within the last 3 years.

C.6 Record Keeping

Any person acting on behalf of Council pursuant to Clause C must comply with the SA Standards that outline the procedures and guidelines for record keeping required for the overall safety and smooth operation of a traffic guidance scheme.

D. Temporary Parking Controls

For the purpose of sub-section 17(3) of the Act, I grant Council **GENERAL APPROVAL** to install, display, alter, operate, or remove a traffic control device for the purposes of imposing, varying or abolishing a parking control on a temporary basis on a road which is under its care, control and management, subject to the following conditions:

D.1 Authorisation of other Officers

Council may authorise any Officers to exercise the powers conferred on it pursuant to Clause D of this Instrument. Any Authorisations to any Officer must be made by instrument in writing and approve by the Chief Executive Officer on behalf of Council. All actions carried out by that Officer in accordance with Clause D must be done so "for, and on behalf of the Council". Records must be kept of any authorisation made pursuant to this clause. Council may attach any conditions to such Sub-Authorisations that it considers appropriate.

D.2 Conformity with the Act

All temporary parking controls must conform with the requirements of, and be installed, displayed, altered, operated or removed in accordance with the Act and any Rules and Regulations made under the Act.

D.3 Conformity with Australian Standards and the Code

All temporary parking controls must conform to the requirements and be installed, displayed, altered, operated or removed in accordance with the provisions contained in any applicable Australian Standards and the Code.

The Code refers to and invokes the Australian Standards. The Code must be read together with, but takes precedence over, all applicable Australian Standards.

D.4 Information on Signs

A temporary parking control used in accordance with Clause D must display the words "TEMPORARY PARKING CONTROL" in a prominent position.

D.5 Limitation of Temporary Parking Controls

A temporary parking control used in accordance with Clause D cannot have effect for a period exceeding 35 days.

D.6 Records of Temporary Parking Controls

Council must keep records of any use of temporary parking controls.

E. TRAFFIC CONTROL DEVICES FOR EVENTS

For the purposes of section 17 of the Act, I grant Council **GENERAL APPROVAL** to install, maintain, alter, operate or removed, or cause to be installed, maintained altered, operated, or removed, a traffic control device for the purpose of an event other than those specified in Clause A.8 of this Instrument, on, above or near a road which is under its care, control and management subject to the following conditions:

E.1. Conformity with the Road Traffic Act

All traffic control devices used pursuant to Clause E of this Instrument must conform to the requirements of the Act, and any Rules and Regulations made under the Act.

E.2. Conformity with Plan

All traffic control devices must be installed in accordance with a Traffic Management Plan prepared by a person who in the opinion of the Council has an appropriate level of knowledge and expertise in the preparation of traffic management plans.

Council need not comply with Clause A.7 of this Instrument where using a traffic control device for the purpose of an event.

E.3. Notification to adjoining Councils

Council must notify an adjoining Council before installing, altering or removing a traffic control device on a road that runs into or intersects with, or otherwise is likely to affect traffic (including its flow, speed and composition) on a road that is under the care, control and management of another Council.

E.4 Notification to the Commissioner of Highways

Council must notify the Commissioner of Highways before installing, altering or removing a traffic control device on a road that runs into or intersects with, or otherwise is likely to affect traffic on a road (including its flow, speed and composition) that is under the care, control and management of the Commissioner of Highways.

INSTRUMENT OF DELEGATION

I, **Tom Koutsantonis, Minister for Transport and Infrastructure** in the State of South Australia, pursuant to section 11 of the *Road Traffic Act 1961* ("the Act") hereby **DELEGATE** the powers as detailed in the following clauses –

F. GRANT APPROVAL TO ANOTHER ROAD AUTHORITY

I **DELEGATE** to **Council** the power conferred on the Minister pursuant to section 17 of the Act to **SPECIFICALLY APPROVE** the installation, maintenance, alteration, operation or removal of a traffic control device in the municipality or district of Council by a road authority on, above or near a road under the care, control and management of the said road authority subject to the following conditions:-

F.1 Sub-Delegation and Authorisation to other Officers

This delegation cannot be sub-delegated without my express approval. Council may, however, authorise any officers to exercise the powers conferred on Council pursuant to Clause F of this Instrument.

Any Authorisations to any Officer should be made by instrument in writing and approved by the Chief Executive Officer on behalf of Council. All actions carried out by that officer in accordance with Clause F must be done so "for, and on behalf of the Council". Records must be kept of any authorisation made pursuant to this clause.

F.2 Conformity with the Road Traffic Act

All traffic control devices used pursuant to Clause F of this Instrument must conform to the requirements of the Act, and any Rules and Regulations made under the Act.

F.3 Conformity with the Australian Standards and the Code

All traffic control devices must conform to the requirements of and be installed, maintained, altered, operated or removed in accordance with the provisions contained in the applicable Australian Standards and the Code.

The Code refers to and invokes the Australian Standards. The Code must be read together with, but takes precedence over, all applicable Australian Standards.

F.4 Power of approval subject to same Conditions in Clause A

The power of Council to grant approvals under Clause F is subject to the same conditions that apply to Council under Clause A where Council itself is the road authority.

F.5 Record Keeping

Council must keep accurate records of any approval granted to another road authority pursuant to Clause F of this Instrument.

G. CLOSE ROADS AND GRANT EXEMPTIONS FOR EVENTS

I **DELEGATE** to Council my power in sub-section 33(1) of the Act to declare an event to be an event to which section 33 applies and make orders directing:

- (a) that specified roads (being roads on which the event is to be held or roads that, in the opinion of the Council, should be closed for the purposes of the event) be closed to traffic for a specified period; and
- (b) that persons taking part in the event be exempted, in relation to the specified roads, from the duty to observe the Australian Road Rules specified in Clause G.4 subject to the conditions in Clause G.5

G.1 Sub-Delegation to other Officers

Council may sub-delegate the power delegated to Council pursuant to Clause G of this Instrument subject to the following conditions:

1. Council may only sub-delegate the power to the person for the time being occupying the position of Chief Executive Officer of Council; and
2. Any such sub-delegation must be made by instrument in writing by Council resolution; and
3. The sub-delegate cannot direct the closure of a road or and grant an exemption for an event on a road that runs into or intersects with, or is otherwise likely to affect traffic (including its flow, speed and composition) on a road that is under the care, control and management of another Council or the Commissioner for Highways; and
4. Council's sub-delegate is subject to all conditions that are imposed on Council under Clause G, in relation to the closure of a road or the grant of an exemption for an event; and
5. Council may impose any other conditions deemed necessary on its sub-delegate in relation to the closure of a road or the grant of an exemption for an event; and
6. Council cannot authorise any other person to exercise the powers conferred on Council, pursuant to G of this Instrument.

G.2 Roads and Road-Related Areas to which Delegation Applies

Council may only exercise the powers of the Minister in sub-section 33(1) of the Act with respect to a road under its care, control and management.

G.3 Conformity with the Road Traffic Act

Council when exercising the powers of the Minister in sub-section 33(1) of the Act must comply with the requirements of section 33 of the Act.

G.4 Exemption from Australian Road Rules

Council can only grant exemptions from the following Australian Road Rules and subject to the conditions listed in Clause G.5:

1. Rule 221: Using hazard warning lights;
2. Rule 230: Crossing a road — general;
3. Rule 231: Crossing a road at pedestrian lights;
4. Rule 232: Crossing a road at traffic lights;
5. Rule 234: Crossing a road on or near a crossing for pedestrians;
6. Rule 237: Getting on or into a moving vehicle;
7. Rule 238: Pedestrians travelling along a road (except in or on a wheeled recreational device or toy);
8. Rule 250: Riding on a footpath or shared path;

9. Rule 264: Wearing of seat belts by drivers;
10. Rule 265: Wearing of seat belts by passengers 16 years old or older;
11. Rule 266: Wearing of seat belts by passengers under 16 years old;
12. Rule 268: How persons must travel in or on a motor vehicle;
13. Rule 269: Opening doors and getting out of a vehicle etc;
14. Rule 298: Driving with a person in a trailer.

G.5 Conditions on Exemptions from Australian Road Rules

Council may only grant exemption from the following Australian Road Rules provided any such exemption contains the following minimum conditions:

1. Rule 237: Getting on or into a moving vehicle – provided the speed of the vehicle does not exceed 5 km/h;
2. Rule 264: Wearing of seat belts by drivers – provided the speed of the vehicle does not exceed 25 km/h;
3. Rule 265: Wearing of seat belts by passengers 16 years old or older – provided the speed of the vehicle does not exceed 25 km/h;
4. Rule 266: Wearing of seat belts by passengers under 16 years old – provided the speed of the vehicle does not exceed 25 km/h;
5. Rule 268: How persons must travel in or on a motor vehicle – provided the speed of the vehicle does not exceed 25 km/h;
6. Rule 269: Opening doors and getting out of a vehicle etc – provided the speed of the vehicle does not exceed 5 km/h;
7. Rule 298: Driving with a person in a trailer – provided the speed of the vehicle does not exceed 25 km/h.

G.6 Notification to Commissioner of Highways

Council must notify the Commissioner of Highways of any declaration under sub-section 33(1) at least two weeks prior to the date of the event.

G.7 Notification to Emergency Services and Public Transport Services Division

Council must notify the SA Metropolitan Fire Service, SA Country Fire Service, SA State Emergency Service, the SA Ambulance Service and the Public Transport Services Division of the Department of Planning, Transport and Infrastructure ("DPTI") as appropriate, of any declaration under sub-section 33(1) at least two weeks prior to the date of the event.

G.8 Notification to Traffic Management Centre, Metropolitan Region

Where an event requires intervention by DPTI to ensure the safe and efficient conduct and movement of traffic, Council must ensure that it or the event organiser contacts the Traffic Management Centre, Metropolitan Region (ph: 1800 018 313) no less than 15 minutes prior to the commencement of the event and immediately upon completion of the need for such intervention.

G.9 Notification to Commissioner of Police

Council must notify the Commissioner of Police of any declaration under sub-section 33(1) at least two weeks prior to the date of the event.

G.10 Agreement of Commissioner of Police

If Council proposes to make an order under sub-section 33(1) that involves any motor vehicular traffic, Council must first obtain the agreement of the Commissioner of Police before making an order that exempts a person from any of the following Australian Road Rules: 230, 231, 232, 234 and 238.

G.11 Use of Advance Warning Signs

Where the event will significantly and/or adversely affect a road which is under the care, control and management of the Commissioner of Highways, Council must ensure that the event organisers place advance warning notification signs on the affected roads. The signs must clearly indicate to the public the times and dates of the temporary road closure.

G.12 Effect on Roadside Furniture

Where an event affects any roadside furniture owned or maintained by the Commissioner of Highways or road markings, Council must ensure that it or the event organiser reinstates such furniture or markings to its original condition.

H. DEFINITION OF TERMS

For the purposes of this Instrument, unless a contrary intention appears:
Words defined in section 5 of the Act have the same meaning as in the instrument.

A reference to a road includes a reference to a road-related area unless it is otherwise expressly stated.

Council means a council constituted under the *Local Government Act 1999*;

Code means the Code of Technical Requirements, as amended from time to time (formerly known as the Code of Technical Requirements for the Legal Use of Traffic Control Devices);

Event means event as defined in section 33 of the *Road Traffic Act 1961* namely an organised sporting, recreational, political, artistic cultural or other activity, and includes a street party;

Officer means Council employee

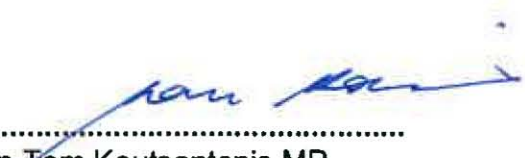
SA Standards means the Department of Planning, Transport and Infrastructure's SA Standard for Workzone Traffic Management;

Work area means work area as defined in section 20(1) of the Act, namely a portion of road on which workers are, or may be, engaged;

Work site means a portion of road affected by works in progress, together with any additional portion of road used to regulate traffic in relation to those works or for any associated purpose.

I. FUTURE VARIATIONS TO THIS INSTRUMENT

This Instrument may be revoked or varied by a subsequent Instrument in writing.



.....
Hon. Tom Koutsantonis MP

MINISTER FOR TRANSPORT AND INFRASTRUCTURE

Dated this 22 day of AUGUST 2013

AUTHORISATIONS MADE BY COUNCIL TO OFFICERS UNDER THE ROAD TRAFFIC ACT 1961 IN
ACCORDANCE WITH THE INSTRUMENT OF GENERAL APPROVAL AND DELEGATION TO COUNCIL DATED 22
AUGUST 2013

On 22 August 2013 the Minister for Transport and Infrastructure issued an Instrument of General Approval and Delegation to Council (the Instrument') containing

- (i) General Approvals by the Minister to the Council in accordance with Section 12 of the Road Traffic Act 1961 (the 'Act') for the purposes the Act; and
- (ii) Delegations pursuant to Section 11 of the Act, by the Minister to the Council for the purposes of the Act

This document contains Authorisations made by the Council to Officers of the Council and approved by the Chief Executive Officer on behalf of the Council, pursuant to the terms of the Instrument. The

Instrument contains certain conditions, exceptions and requirements, and this document must be read in conjunction with the Instrument.

Authorisations under the Road Traffic Act 1961 in accordance with the Instrument of General Approval and delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') to Officers

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Authorisations made by the Council to Officers under the Road Traffic Act 1961 in accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
Clause A.7	In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following persons are experienced traffic engineering practitioners for the purposes of preparing a Traffic Impact Statement as required by Clause A. 7 of the Instrument	Shaun Coulls Aaron Barnes	Limited to the install, removal and maintenance of on-street parking
Clause A.7	In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') the Council authorises the following persons pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such persons shall take into account the matters specified in Clause A. 7 of the Instrument in respect of Traffic Impact Statements:	Penelope Bennett Justine Austin Sean Howie Amber Barnes	
Clause A.7	In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following persons are experienced traffic engineering practitioners for the	Amy Smith Christian Blais Darren Mitchell	

Authorisations made by the Council to Officers under the Road Traffic Act 1961 in accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	purposes of preparing a Traffic Impact Statement as required by Clause A. 7 of the Instrument:	Jarrold Armitage Penelope Bennett Justine Austin Sean Howie Amber Barnes	
Clause E.2	In accordance with Clause of the Instrument, the Council is of the opinion that the following persons have an appropriate level of knowledge and expertise in the preparation of Traffic Management Plans	Amy Smith Christian Blias Darren Mitchell Jarrod Armitage Penelope Bennett Justine Austin Sean Howie Amber Barnes	

Instruments of Delegation in this Document

- Authorisations under the Road Traffic Act 1961 in accordance with the Instrument of General Approval and delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') to Officers
- Instrument of General Approval and Delegation to Council Use of Traffic Control Devices, Road Closure and Granting of Exemptions for Events Road Traffic Act 1961 (Sections 17, 20 & 33) Minister for Transport and Infrastructure

Authorisations under the Road Traffic Act 1961 in accordance with the Instrument of General Approval and delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') to Officers

Authorisations made by the Council to Officers under the Road Traffic Act 1961 in accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
Clause A.7	In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following persons are experienced traffic engineering practitioners for the purposes of preparing a Traffic Impact Statement as required by Clause A. 7 of the Instrument	Shaun Coulls Aaron Barnes	Limited to the install, removal and maintenance of on-street parking
Clause A.7	In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') the Council authorises the following persons pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such persons shall take into account the matters specified in Clause A. 7 of the Instrument in respect of Traffic Impact Statements:	Penelope Bennett Justine Austin Sean Howie Amber Barnes	

Authorisations made by the Council to Officers under the Road Traffic Act 1961 in accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
Clause A.7	In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following persons are experienced traffic engineering practitioners for the purposes of preparing a Traffic Impact Statement as required by Clause A. 7 of the Instrument:	Amy Smith Christian Bias Darren Mitchell Jarrod Armitage Penelope Bennett Justine Austin Sean Howie Amber Barnes	
Clause E.2	In accordance with Clause of the Instrument, the Council is of the opinion that the following persons have an appropriate level of knowledge and expertise in the preparation of Traffic Management Plans	Amy Smith Christian Bias Darren Mitchell Jarrod Armitage Penelope Bennett Justine Austin Sean Howie Amber Barnes	

Instrument of General Approval and Delegation to Council Use of Traffic Control Devices, Road Closure and Granting of Exemptions for Events Road Traffic Act 1961 (Sections 17, 20 & 33) Minister for Transport and Infrastructure

Authorisations made by the Council to Officers under the Road Traffic Act 1961 in accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
Section 17(1) and 17(2)	A. Traffic control devices Install, maintain, alter, operate or remove, or cause to be installed, maintained, altered, operated or removed, any traffic control device on, above or near a road which is under the care, control and management of the Council (except those traffic control devices specified in clause A.8 of the General Approval or dealt with in other clauses of the General Approval)	Shaun Coulls Aaron Barnes Sharon Prior	As set out in clause A of the General Approval Limited to the display, alter, and operate functions of parking

Instrument of Authorisation for the purposes of the Instrument of General Approval and Delegation (dated 22 Aug 2013) under the Road Traffic Act 1961

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
Section 17(1) and 17(2)	A. Traffic control devices Install, maintain, alter, operate or remove, or cause to be installed, maintained, altered, operated or removed, any traffic control device on, above or near a road which is under the care, control and management of the Council (except those traffic control devices specified in clause A.8 of the General Approval or dealt with in other clauses of the General Approval)	Amy Smith Christian Bias Darren Mitchell Fiona Crombie Jarrod Armitage Jessica Nitschke Karen Harvey Nikki Calicchio Penelope Bennett Justine Austin Sean Howie Amber Barnes	As set out in clause A of the General Approval
Section 20(2)	B. Speed limits at works on roads Place signs on a road for the purpose of indicating the maximum speed to be observed by drivers while driving on, by or towards a work area or a work site where workers are engaged, or works are in progress at the direction of the Council	Fiona Crombie Jessica Nitschke Karen Harvey Nikki Calicchio	As set out in clause B of the General Approval
Section 17(3)	C. Traffic control devices at works on roads Install, display, alter, operate or remove any traffic control device in relation to an area where persons are engaged in work or an area affected by works in progress, or in relation to part of a road temporarily closed to traffic under the Road Traffic Act 1961 or any other Act	Darren Mitchell Fiona Crombie Jarrod Armitage Jessica Nitschke Karen Harvey Nikki Calicchio	As set out in clause C of the General Approval

Instrument of Authorisation for the purposes of the Instrument of General Approval and Delegation (dated 22 Aug 2013) under the Road Traffic Act 1961

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Justine Austin Sean Howie Amber Barnes	
Section 17(3)	D. Temporary parking controls Install, display, alter, operate or remove a traffic control device for the purposes of imposing, varying or abolishing a parking control on a temporary basis on a road which is under the care, control and management of the Council	Amy Smith Darren Mitchell Jarrod Armitage Karen Harvey	As set out in clause D of the General Approval
Section 1	F. Grant approval to another road authority Specifically approve the installation, maintenance, alteration, operation or removal of a traffic control device in the Council area by a road authority on, above or near a road under the care, control and management of the road authority	Amy Smith Christian Bias Darren Mitchell Jarrod Armitage Karen Harvey Penelope Bennett Bicky Shakya Justine Austin Sean Howie Amber Barnes	As set out in clause F of the General Approval

Tuesday, 21 July 2026

**City Finance and
Governance Committee**

Program Contact:

Anthony Spartalis, Chief
Operating Officer

Approving Officer:

Michael Sedgman, Chief
Executive Officer

Public

EXECUTIVE SUMMARY

Section 90(2) of the *Local Government Act 1999 (SA)* (the Act), states that a Council may order that the public be excluded from attendance at a meeting if the Council considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in section 90(3) of the Act.

It is the recommendation of the Chief Executive Officer that the public be excluded from this City Finance and Governance Committee meeting for the consideration of information and matters contained in the Agenda.

For the following Reports for Recommendation to Council seeking consideration in confidence

- 10.1** Delegation to Award Variation to Contract (Torrens Weir Gate Refurbishment) [section 90(3) (b) & (d) of the Act]

The Order to Exclude for Item 10.1:

1. Identifies the information and matters (grounds) from section 90(3) of the Act utilised to request consideration in confidence.
2. Identifies the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public.
3. In addition, identifies for the following grounds – section 90(3) (b), (d) or (j) of the Act - how information open to the public would be contrary to the public interest.

ORDER TO EXCLUDE FOR ITEM 10.1

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Having taken into account the relevant consideration contained in section 90(3) (b) & (d) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the City Finance and Governance Committee dated 21 July 2026 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 10.1 [Delegation to Award Variation to Contract (Torrens Weir Gate Refurbishment)] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

Grounds and Basis

This Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to identify the proponent and to confer a commercial advantage on a person with whom the council is conducting business and prejudice the commercial position of the council, with the potential to confer a commercial advantage to a third party competitor of a person with whom the council is conducting business.

Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information may result in release of information prior to the finalisation of 'commercial in confidence' negotiation with the proponent and because the disclosure of Council's commercial position may severely prejudice Council's ability to discuss/participate or influence a proposal for the benefit of the Council and the community in this matter and in relation to other contract negotiations.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the City Finance and Governance Committee dated 21 July 2026 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 10.1 [Delegation to Award Variation to Contract (Torrens Weir Gate Refurbishment)] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (b) & (d) of the Act.

DISCUSSION

1. Section 90(1) of the *Local Government Act 1999 (SA)* (the Act) directs that a meeting of Council must be conducted in a place open to the public.
2. Section 90(2) of the Act, states that a Council may order that the public be excluded from attendance at a meeting if Council considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in section 90(3) of the Act.
3. Section 90(3) of the Act prescribes the information and matters that a Council may order that the public be excluded from.
4. Section 90(4) of the Act, advises that in considering whether an order should be made to exclude the public under section 90(2) of the Act, it is irrelevant that discussion of a matter in public may -
 - (a) *cause embarrassment to the council or council committee concerned, or to members or employees of the council; or*
 - (b) *cause a loss of confidence in the council or council committee; or*
 - (c) *involve discussion of a matter that is controversial within the council area; or*
 - (d) *make the council susceptible to adverse criticism.*
5. Section 90(7) of the Act requires that an order to exclude the public:
 - 5.1 Identify the information and matters (grounds) from section 90(3) of the Act utilised to request consideration in confidence.
 - 5.2 Identify the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public.
 - 5.3 In addition identify for the following grounds – section 90(3) (b), (d) or (j) of the Act - how information open to the public would be contrary to the public interest.
6. Section 83(5) of the Act has been utilised to identify in the Agenda and on the Report for the meeting, that the following report is submitted seeking consideration in confidence.
 - 6.1 Information contained in Item 10.1 – Delegation to Award Variation to Contract (Torrens Weir Gate Refurbishment)
 - 6.1.1 Is not subject to an existing Confidentiality Order
 - 6.1.2 The grounds utilised to request consideration in confidence is section 90(3) (b) & (d) of the Act
 - (b) information the disclosure of which –
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or prejudice the commercial position of the council; and
 - (ii) would, on balance, be contrary to the public interest.
 - (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to the public interest.

ATTACHMENTS

Nil

- END OF REPORT -

Document is Restricted